



# City of Deltona

**Mayor**  
John Masiarczyk

**Vice Mayor**  
Chris Nabicht  
**District 6**

**Commissioners:**

Mitch Honaker  
**District 1**

Anita Bradford  
**District 2**

Heidi Herzberg  
**District 3**

Christopher Alcantara  
**District 4**

Brian Soukup  
**District 5**

**City Manager**  
Jane K. Shang

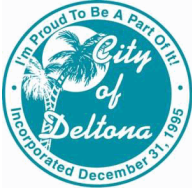
## **PUBLIC NOTICE**

**CITY OF DELTONA  
2345 Providence Blvd.  
Deltona, FL 32725**

**City Manager Agenda Review Meeting  
2<sup>nd</sup> Floor Conference Room  
Tuesday, January 3, 2017  
5:30 P.M.**

**NOTE:** If any person decides to appeal any decision made by the City Commission with respect to any matter considered at this meeting or hearing, he/she will need a record of the proceedings, and for such purpose he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based (F.S. 286.0105).

Individuals with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk, Joyce Raftery 48 hours in advance of the meeting date and time at (386) 878-8500.



# City of Deltona

2345 Providence Blvd.  
Deltona, FL 32725

## Regular Commission Meeting

### City Commission

*Mayor John C. Masiarczyk Sr.*  
*Vice Mayor Chris Nabicht*  
*Commissioner Christopher Alcantara*  
*Commissioner Anita Bradford*  
*Commissioner Heidi Herzberg*  
*Commissioner Gary Mitch Honaker*  
*Commissioner Brian Soukup*

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Tuesday, January 3, 2017

6:30 PM

Deltona Commission Chambers

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#### 1. CALL TO ORDER:

#### 2. ROLL CALL – CITY CLERK:

#### 3. INVOCATION AND PLEDGE TO THE FLAG:

##### A. [Invocation Presented by Commissioner Alcantara](#)

**Background:**

At the Regular City Commission Meeting on Monday, October 17, 2011, the City Commission approved to have each Commissioner by District schedule someone to present the invocation at each Regular City Commission meeting rotating each Commissioner by District starting with District #1, #2, #3, #4, #5, #6 and the Mayor

#### 4. APPROVAL OF MINUTES & AGENDA:

##### A. [Approval of minutes - Regular Commission Meeting of December 12, 2016, as presented. - Joyce Raftery, City Clerk \(386\) 878-8502.](#)

**Background:**

N/A

**Attachments:**

[December 12, 2016 Minutes](#)

#### 5. PRESENTATIONS/AWARDS/REPORTS:

##### A. [Recognition of Mindy Goode - Pine Ridge High Educator Earns 'Excellence in Education' Award](#)

**Background:**

Mindy Goode of Pine Ridge High School has been named one of three winners of the state's 2016 Excellence in Education award. She was nominated by students and colleagues, and has been deemed one of five finalists for Volusia County Schools' 2017 Teacher of the Year Award.

The recognition was attached to Florida's Hispanic Heritage Month student and teacher contests. The state highlighted the impacts Hispanic Heritage leaders, educators and students have across the state and country from mid-September to mid-October.

Goode serves as the coordinator of Pine Ridge High's Advancement Via Individual Determination (AVID) college readiness system, which helps students in need of academic support as they prepare for their college courses.

Last year, during Goode's third year of overseeing the AVID program, all program students were enrolled in Honors and at least one Advanced Placement class. Every student fulfilled community service and experienced student leadership opportunities and the program's 22 seniors were all accepted into college.

**Attachments:**     [Mindy Goode-Excellence in Education](#)

- B.   [Deltona Video Communications Update - Lee Lopez, PIO \(386\) 878-8755](#)  
[Strategic Goal: Internal & External Communications- update the City's media \(City website\) and broaden DeltonaTV outreach.](#)

**Background:**     Update for the City Commission and residents regarding ongoing efforts to improve the methods the City communicates information to the public, using current hardwire and wireless internet technology.

**Attachments:**     [2017 Video Communication Presentation](#)

- C.   [Super Star Student of the Month Certificates for December 2016](#)

**Background:**     Super Star Student of the Month awards for December 2016 will be presented to:

1. Deltona Lakes Elementary, Jayla Johnson, 3rd Grade
2. Forest Lake Elementary, Luke Wilder, 4th Grade
3. Friendship Elementary, Anna Fagg, 5th Grade
4. Pride Elementary, Kennedy Coody, 2nd Grade
5. Sunrise Elementary, Jenica Jones, 3rd Grade
6. Timbercrest Elementary, Jorge Del Hiero, 5th Grade
7. Deltona Middle, Riley Sawyers, 6th Grade
8. Galaxy Middle, Victoria Gutierrez, 6th Grade
9. Deltona High, Kaliyah Graham, 9th Grade
10. Pine Ridge High, William Rauseo, 12th Grade
11. University High, Jorge Rivera, 12th Grade

**Attachments:**     [Dec 2016 Super Star Student Achievements](#)

## 6. CITY COMMISSION SPECIAL REPORTS:

**7. PUBLIC FORUM:** - Citizen comments limited to items not on the agenda and comments on items listed on the agenda will take place after discussion of each item.

*Citizen comments for any items. (4 minute maximum length per speaker)*

**CONSENT AGENDA:** The consent agenda contains items that have been determined to be routine and non-controversial. If anyone in the audience wishes to address a particular item on the consent agenda, now is the opportunity for you to do so. Additionally, if staff or members of the City Commission wish to speak on a consent item, they have the same opportunity.

**8. CONSENT AGENDA:**

**9. ORDINANCES AND PUBLIC HEARINGS:**

**10. OLD BUSINESS:**

**A.** [Request for City of Deltona funds.](#)

**Background:**

The Commission discussed at several meetings the \$35,000 discretionary fund which could be provided to non-profit organizations who applied for them. The Commission directed staff to come up with an application and guidelines for this funding which has been done.

Attached is a request from the West Volusia Wolves JV Cheerleading Squad for City funds in the amount of \$2,500.00 to assist with honoring their major accomplishment, winning the Pop Warner National Championship.

**Attachments:**

[Request for Funds - Youth Cheerleading](#)  
[Administrative Policy #CW12-01](#)

**11. NEW BUSINESS:**

**A.** [RFP # 17009 Broker/Agenda For Insurance Program - Richard Adams, Human Resources \(386\) 878-8752 - Fiscal Responsibility](#)

**Background:**

Staff was directed to request proposal from Broker/Agent firms from the City's insurance programs. Six responses were received from the following firms:

Cara Burgess, Rebecca Wilk and Rich Adams were on the Selection Committee. After a complete review of the submittals, scores were tallied and a Selection Committee meeting took place to discuss scoring and determine if interviews/presentations should take place.

The Committee agreed that they did not require interviews/presentations.

**Attachments:**

[PROPOSAL FROM GENE GIZZI](#)

[RECOMMENDATION OF AWARD AND SCORE SHEET](#)

- B. [Request for approval of appointment of members to the Firefighters' Pension Plan, Board of Trustees - Joyce Raftery, City Clerk's Department \(386\) 878-8502.](#)

**Background:**

The terms of two (2) citizen members of the Firefighters' Pension Plan, Board of Trustees, Gene Gizzi and Janet Deyette, expire on January 15, 2017. Both have indicated that they would like to be re-appointed. The Board openings have been advertised via press releases, posting on the City's website and DTV. The following individuals have submitted an application for consideration of appointment to this Board: Janet Deyette, Gene Gizzi and Smiley Thurston.

In accordance with the City's Code of Ordinances, Sec. 46-28(a), "The board shall consist of five members, two of whom, unless otherwise prohibited by law, shall be legal residents of the City who shall be appointed by the governing body of the City, and two of whom shall be a full-time firefighter as defined in F.S. §175.032, who shall be elected by the majority of the active firefighters who are participants in the plan."

**Attachments:**

[Member List - FFPP Board](#)

[Request for Reappointment - Gizzi](#)

[Application - Gizzi](#)

[Request for Reappointment - Deyette](#)

[Application - Janet Deyette](#)

[Application - Thurston](#)

**12. CITY ATTORNEY COMMENTS:**

**13. CITY MANAGER COMMENTS:**

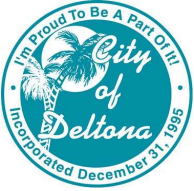
**14. CITY COMMISSION COMMENTS:**

**15. ADJOURNMENT:**

*NOTE: If any person decides to appeal any decision made by the City Commission with respect to any matter considered at this meeting or hearing, he/she will need a record of the proceedings, and for such purpose he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony*

*and evidence upon which the appeal is to be based (F.S. 286.0105).*

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# City of Deltona

2345 Providence Blvd.  
Deltona, FL 32725

## Agenda Memo

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### AGENDA ITEM: A.

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**TO:** Mayor and Commission

**AGENDA DATE:** 1/3/2017

**FROM:** Jane K. Shang, City Manager

**AGENDA ITEM:** 3 - A

**SUBJECT:**

Invocation Presented by Commissioner Alcantara

**LOCATION:**

N/A

**BACKGROUND:**

At the Regular City Commission Meeting on Monday, October 17, 2011, the City Commission approved to have each Commissioner by District schedule someone to present the invocation at each Regular City Commission meeting rotating each Commissioner by District starting with District #1, #2, #3, #4, #5, #6 and the Mayor

**COST:**

N/A

**SOURCE OF FUNDS:**

N/A

**ORIGINATING DEPARTMENT:**

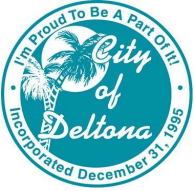
City Manager's Office

**STAFF RECOMMENDATION PRESENTED BY:**

N/A - Invocation Only

**POTENTIAL MOTION:**

N/A - Invocation Only



# City of Deltona

2345 Providence Blvd.  
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## Agenda Memo

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### AGENDA ITEM: A.

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**TO:** Mayor and Commission

**AGENDA DATE:** 1/3/2017

**FROM:** Jane K. Shang, City Manager

**AGENDA ITEM:** 4 - A

**SUBJECT:**

Approval of minutes - Regular Commission Meeting of December 12, 2016, as presented. - Joyce Raftery, City Clerk (386) 878-8502.

**LOCATION:**

N/A

**BACKGROUND:**

N/A

**COST:**

N/A

**SOURCE OF FUNDS:**

N/A

**ORIGINATING DEPARTMENT:**

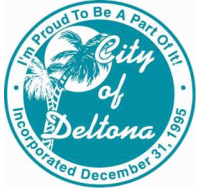
City Clerk's Office

**STAFF RECOMMENDATION PRESENTED BY:**

City Clerk Joyce Raftery - That the Commission approve the minutes of the Regular Commission Meeting of December 12, 2016, as presented.

**POTENTIAL MOTION:**

"I move to approve the minutes of the Regular Commission Meeting of December 12, 2016, as presented."



# City of Deltona

2345 Providence Blvd.  
Deltona, FL 32725

## Minutes

### City Commission

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**Monday, December 12, 2016**

**6:30 PM**

**Deltona Commission Chambers**

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#### **1. CALL TO ORDER:**

The meeting was called to order at 6:30 p.m. by Mayor Masiarczyk.

#### **2. ROLL CALL – CITY CLERK:**

**Present:** 9 - Commissioner Alcantara  
Commissioner Bradford  
Commissioner Herzberg  
Commissioner Honaker  
Commissioner Soukup  
Vice Mayor Nabicht  
Mayor Masiarczyk  
City Manager Shang  
City Attorney Vose

#### **3. INVOCATION AND PLEDGE TO THE FLAG:**

##### **A. Invocation Presented by Commissioner Herzberg**

Commissioner Herzberg gave the invocation and she introduced Irulan Small, a 7th Grader at Deltona Middle school who sang the National anthem.

#### **4. APPROVAL OF MINUTES & AGENDA:**

##### **A. Approval of minutes - Regular Commission Meeting of November 21, 2016, as presented. - Joyce Raftery, City Clerk (386) 878-8502.**

**Motion by Commissioner Honaker, seconded by Commissioner Herzberg, to approve the minutes of the Regular Commission Meeting of November 21, 2016, as amended. The motion carried by the following vote:**

**For:** 7 - Commissioner Alcantara, Commissioner Bradford, Commissioner Herzberg, Commissioner Honaker, Commissioner Soukup, Vice Mayor Nabicht, and Mayor Masiarczyk

#### **5. PRESENTATIONS/AWARDS/REPORTS:**

Mayor Masiarczyk and the Commission presented Deputy Brandon Ellis, Forest's partner, and K9 Sergeant Brodie Hughes with a proclamation declaring December 12, 2016 as "K9 Forest Day" and provided a plaque in recognition of Sheriff's Officer K9 Forest for his dedication, faithful and courageous service to the citizens of Deltona.

**A. Proclamation - Alberto Gómez-Gómez Day**

Mayor Masiarczyk and the Commission presented a Proclamation to Alberto Gomez-Gomez in recognition and to thank him on his 60th birthday for his 20 years of artistic service and dedication to the City of Deltona and surrounding community.

**B. Recognition to Nina Ehmer, winner of the "My City: I'm Part of It, I'm Proud of It" photo contest**

Mayor Masiarczyk and the Commission presented a Certificates of Recognition to Nina Ehmer for being selected the winner of Deltona's "My City: I'm Part of It, I'm Proud of IT" photo contest with her photo of Lakeshore Drive.

**C. Super Star Student of the Month Certificates for November 2016**

Mayor Masiarczyk and the Commission presented Certificates of Recognition to the Super Star Students for the month of November, 2016.

Mayor Masiarczyk called for a five (5) minute recess at 7:01 p.m. and reconvened at 7:07 p.m.

**6. CITY COMMISSION SPECIAL REPORTS:**

Vice Mayor Nabicht stated at the last Transportation Planning Organization (TPO) meeting the new forms that staff will use for the upcoming call for projects was handed out and everyone was instructed on how to fill those out. There is no TPO meeting historically in December and there is not one this month. The City's project at Catalina and Howland Blvds is moving forward and the archeological survey that needed to be performed is completed and plans are online for that project to commence in 2017.

Mayor Masiarczyk stated the next item on the agenda is an option by the chair and he has I requested to have a moment to read a statement. He stated he wanted to reiterate that not a sole has seen this other than his wonderful wife who checks his spelling. Prior to tonight nobody has seen this, he has not shared it with anybody for their opinion or inputs so it is from the heart and it is the way he feels. He stated he spent the better part of the weekend putting this together so he hopes everyone listens intently, that the Commissioners will respond as necessary and he read his statement. He thanked everyone for the opportunity to bring this up and that he says this with the greatest love of this City possible. He stated everyone can say what they want about him or about the job he has done but, he loves this City and it is being torn apart from within. The Commission, all seven, have a responsibility period and it stops there. It does not matter how anybody in the audience feels because it is the seven of the Commission that have to work together. The Commission has to make decisions, stick by them, move forward and he hopes everyone supports that idea. He asked that the Commissioners notify the

City Manager of their intent and if there is not a serious conflict he plans on calling a Special Commission Meeting by the end of the week.

**7. PUBLIC FORUM: - Citizen comments limited to items not on the agenda and comments on items listed on the agenda will take place after discussion of each item.**

Rafael Ramirez, 23 Eagle Court, Halifax Health, Daytona Beach, provided an update on the Halifax Health project to include Phases 1, 2 and 3, that April 27th is the target date for the opening, that there will be several grand openings for different groups, the location of the project, hoping to have the medical office building built a year later, and the next landmark is the submission of the interlocal agreement for the entryway for Howland Blvd. and Halifax Crossing.

Kurt Sniffin, 1333 Ferendina Drive, Deltona, spoke about being a tired, beat up and confused resident, his concern regarding how the City is run, that he only asks for a few simple things from the City, the information provided to the Commission by the Charter members, the residents trust being violated by the Commission and the Charter members, the proposal of the civility ordinance, he explained his trust issues, and he read the City's core values.

Jim Pescha, 1120 N. Old Mill Drive, Deltona, thanked the Mayor and Commission for their support on the Deltona Community Gardens, Orange City's grand opening of their Fish Memorial Community Garden, he explained what a community garden is and its purpose, that he spoke with Master Gardener Joe Seward regarding the garden, planning for a classroom section of the community garden, utilizing the Vann Park shuffleboard area for the garden and suggesting future locations in all six (6) districts, hoping to have the garden set-up by the Spring of 2017, he asked for the support of the Commission and City Manager for the okay to proceed with the plans for the garden and encouraged everyone to visit the Facebook page Deltona Community Gardens.

Joe Perez, 54 Hunt Master Court, Ormond Beach, spoke about caring about Deltona, his family lives here, the City having potential, correcting people regarding the negative perception the City has, he spoke about his experience as a Commissioner, the Congressional Gold Medal Team tried to get recognition for The Borinqueneers the 65th Infantry and it took until last year for President Obama to sign it, the City of Deltona will go on the Congressional District of record for signing off in support of the Congressional Gold Medal, the City was named in the proclamation in Washington and it will go in the archives of history, that his father-in-law was imprisoned in Korea, he thanked the Commission and welcomed the new Commissioners.

Roman Miller, 3698 Vandale Street, Deltona, spoke about only having one (1) minor league field at Vann Park, suggested that money be put toward new fields, teams traveling to other cities to practice and play, a lot of parks not having any bleachers, bases, or not being sprayed for bugs, more parks would help get more children active and healthy, the crime rate being high, active children grow up to be active adults,

volunteer hours needed for high school and using them to help clean the fields or run the concession stands, keeping the grounds clean at the parks, other cities having restaurants and pavilions around their fields, Van Park not having any upgrades, the coaches volunteering their time of five (5) to six (6) hours a day, that Dewey O. Boster baseball fields are not being maintained like the soccer fields, and having a fundraiser to help with the cost for upgrades and maintain the parks.

John Viccaro, Local 2913, introduced Roger Eckert and he spoke about what the firefighters are doing and what they will be doing, liking the park and community garden ideas that were brought up, raising \$3,300 for the Halifax Health Center of Oncology Think Pink Fund, the money will go to low cost mammograms for those who cannot afford it in the community, being proud of all the residents who donate and the firefighters being proud of the residents support for the kind of things they do, that firefighters dedicate their lives to support and protect the community, and providing toys for those less fortunate.

Brandon Brower, Fire Department, spoke about raising \$350 at the annual Fire Department Open House for Halifax Hospice Grief Counseling and their program Can't Begin Again and he explained what they do and offer the community.

Kurt Vroman, Local 2913, spoke about starting something new for the needy families in the community by doing a fill the fire truck toy and food drive, the Deltona Walmart provided the location and allowed advertising, the event took place over a 24 hour period, that there are great citizens in the community who came out at all hours of the night to donate and he thanked the residents, the City and Walmart for their help.

Christine Gallagher, Fire Department, thanked everyone for the out pouring of support, families stories being heartbreaking, she answered a question that was on Facebook as to how the Fire Department gets its families and she explained the process, not being able to scratch the surface of those families who need assistance during the holidays, having a confirmed 12 families which is a total of 48 children, there is a requirement that the family lives in Deltona, there is one that is misplaced and living temporarily in Sanford, some children are living in group homes, by Sunday hoping to have everything wrapped by volunteers from the firefighters, Pine Ridge High and Deltona High School, that donations continue to pour in, the families are in need all the time, she thanked everyone and wished everyone a Merry Christmas.

John Fleemin, Local 2913 Executive Appointee and Deltona Firefighter's Foundation, stated that in 2014 the United States was out spent on per capita healthcare costs by Norway and Switzerland and it amounted to 17% of our current GDP with projection showing a rise to 28% if we continue to be unreasonable and accomplish nothing, that the firefighters have decided to be part of the solution by launching a mobile integrated healthcare community paramedic program called the Phoenix, wanting to partner with the City on the program and he explained the reason for the program's name, he explained how the program will work and the objective of the program, starting 2017 with

elevating the existing care received, assisting the most vulnerable and indigent citizens, realizing the target population through community data collection, redistributing existing resources, providing a safe and effective way to bridge the gaps in healthcare, rising to an entirely new level of healthcare, the use of integration being imperative coupled with technology, that this can and will be a value added enhancement where employee productivity can be elevated, that he looks forward to meeting with each of the Commissioners individually to discuss the program and he asked that it be placed on a future workshop, and he thanked everyone and wished them a Merry Christmas and Happy New Year.

Denise Ayers, Volusia County Department of Health, Executive Community Health Nursing Director, 1845 Holsonback Drive, Daytona Beach, spoke about meeting with John Fleemin and being very impressed with the Phoenix program presentation, it has a lot of potential, and that she is in full support of the program.

Bryan Grube, Local 2913, wished everyone greetings and happy holidays, he spoke about paying it forward and where the idea comes from, the history of a firefighter through the ranks, most leadership positions being very difficult, balancing the vision for the future with lessons learned, not being able to always pay it forward for a variety of reasons, leaving things better than we find them, the potential in the community, what has been accomplished this year, that the City can get through any problems it faces, making the City greater for the next generation of leaders, and that it is an absolute honor to be a part of the City of Deltona and approaching 2017 with the same vigor that it is left in. He wished everyone a Happy Holidays.

Fire Chief Snyder, Fire Department, spoke about being proud of the firefighters, that the donations displayed are just a sampling, that fighting fires and going out on emergency calls is just a sample of what firefighters do on a daily basis, and that he is very proud of them.

Brandy White, Deltona a City on the Move, 2926 Chalmer St., spoke about a resident having an interaction with a Code Enforcement imposter, how the person got the keys to a code enforcement vehicle, the person not having a badge and being in plain clothes, there being no real violation left, and that the group is asking for an investigation. She stated the group wanting her to speak about the feelings of retaliation and intimidation, that the over 500 residents on the page demands that the Commission take action on recent situations, the group will not tolerate employees coming forth with concerns be targeted for termination or discipline, not tolerating Code Enforcement intimidating residents into silence, she hopes these concerns will be seriously taken into consideration and the re-broken trust between City government and its residents can be happy and she thanked the Mayor for attempting to do that.

Brandy White, 2916 Chalmer St., Deltona, spoke about reflecting over the weekend and she described her thoughts regarding the Commission to include who was her least favorite and why, Commissioners being misinformed, the adverse effect of changes that

have been made, Commissioners listening, being open minded and doing their own research, that it is the elected official's duty to engage in conversation with the residents, Commissioners being concerned about embarrassing the City, Commissioners' embarrassing behavior, residents doing what elected officials were elected to do, being ashamed of the Commission's response to the residents, new Commissioners not stepping into an easy position, Commissioners dedication not going unnoticed, leadership and dedication that was displayed during the election process, the lack of leadership and willingness to operate through transparency, being dedicated to the City since its incorporation, and changing who the Charter Officers report to.

Carina Alcantara, 574 Giralda Avenue, expressed her gratitude to everyone who has been a part of the beautiful things the City is doing to help the Deltona families in need, she sang How Great Is Our God and she wished everyone Happy Holidays.

**CONSENT AGENDA: The consent agenda contains items that have been determined to be routine and non-controversial. If anyone in the audience wishes to address a particular item on the consent agenda, now is the opportunity for you to do so. Additionally, if staff or members of the City Commission wish to speak on a consent item, they have the same opportunity.**

**8. CONSENT AGENDA:**

Mayor Masiarczyk stated that Items 8-A, 8-D and 8-E have been requested to be pulled for discussion.

**Motion by Commissioner Herzberg, seconded by Commissioner Honaker, to approve Consent Agenda Items 8-B and 8-C. The motion carried by the following vote:**

**For: 7 -** Commissioner Alcantara, Commissioner Bradford, Commissioner Herzberg, Commissioner Honaker, Commissioner Soukup, Vice Mayor Nabicht, and Mayor Masiarczyk

**A. Approval of agreement with the County of Volusia for Municipal Transport Program - Bill Snyder, Fire Chief (386) 575-6902**

**Strategic Goal: Public Safety - pursue the ability of the City to be able to provide medical transport.**

**Motion by Vice Mayor Nabicht, seconded by Commissioner Herzberg, to approve the agreement with the County of Volusia for Municipal Transport Program.**

Mayor Masiarczyk opened the public hearing.

Kurt Sniffer, 1333 Ferendina Drive, Deltona, stated he used to be a firefighter, he

believes the Commission is wrong on a few things such as Deltona does not have to get permission to transport someone if it is a life or death situation, in a life or death situation it is "scoop and go", that the County is not going to say no to transporting a life or death patient, he spoke about hearing calls on an emergency radio, he believes this is a backdoor for a fire assessment fee which can be used for the Fire Department and he is against this.

Mayor Masiarczyk closed the public hearing.

**The motion carried by the following vote:**

**For:** 6 - Commissioner Bradford, Commissioner Herzberg,  
Commissioner Honaker, Commissioner Soukup, Vice Mayor  
Nabicht, and Mayor Masiarczyk

**Against:** 1 - Commissioner Alcantara

**B. Request for Approval of AFG Matching Grant**

**Approved by Consent Agenda - to approve the request to submit the AFG Grants and approve the city's matching grant of up to \$39,731.00.**

**C. Request approval of the budget amendment for the Saxon Stormwater Vault Pump Station (non-sewer), Matt Doan, P.E., Acting Public Works Director, (386) 878-8973.**

**Strategic Goal: Fiscal Issues**

**Approved by Consent Agenda - to approve the budget amendment for the Saxon Stormwater Vault Pump Station Preliminary Design and Conceptual Permitting.**

**D. Request for approval of the Hawksley Consulting Inc. Agreement, Matt Doan, P.E., Acting Public Works Director, (386) 878-8973.**

**Strategic Goal: Fiscal Issues**

Mayor Masiarczyk left the meeting at 8:46 p.m. and returned at 8:52 p.m.

**Motion by Commissioner Honaker, seconded by Commissioner Bradford, for the approval of the Hawksley Consulting Inc for the the Water, Wastewater and Reclaimed Water Rate Study and Financial Management Services.**

Mayor Masiarczyk opened and closed the public hearing as there were no public comments.

**The motion carried by the following vote:**

**For:** 6 - Commissioner Bradford, Commissioner Herzberg, Commissioner Honaker, Commissioner Soukup, Vice Mayor Nabicht, and Mayor Masiarczyk

**Against:** 1 - Commissioner Alcantara

**E. Annual Renewal of STD/LTD Plans**

**Motion by Commissioner Honaker, seconded by Commissioner Soukup, to disapprove the renewal rates for Short Term Disability and Long Term Disability plans for 2017 and put it out to bid.**

Mayor Masiarczyk opened and closed the public hearing as there were no public comments.

**The motion carried by the following vote:**

**For:** 4 - Commissioner Alcantara, Commissioner Herzberg, Commissioner Honaker, and Commissioner Soukup

**Against:** 3 - Commissioner Bradford, Vice Mayor Nabicht, and Mayor Masiarczyk

**Motion by Commissioner Herzberg, seconded by Vice Mayor Nabicht, to reconsider the previous motion and to approve the renewal rates for Short Term Disability and Long Term Disability plans for 2017.**

Mayor Masiarczyk opened and closed the public hearing as there were no public comments.

**The motion carried by the following vote:**

**For:** 5 - Commissioner Bradford, Commissioner Herzberg, Commissioner Soukup, Vice Mayor Nabicht, and Mayor Masiarczyk

**Against:** 2 - Commissioner Alcantara, and Commissioner Honaker

**9. ORDINANCES AND PUBLIC HEARINGS:****11-C. Request for City of Deltona funds.**

**Commissioner Soukup asked to move up and discuss Item 11-C and the Commission concurred.**

Betsy Roche, 1153 Cambridge Street, Deltona.

Mayor Masiarczyk stated the request for City funds went through, the Commission

received word that the group raised its goal, that the request was potentially going to be approved but, because the group had the ability to go to the competition they would have to resubmit a request to be heard at the next meeting and that a different reason would need to be provided as to why the funds are needed.

**Betsy Roche, 1153 Cambridge Street, Deltona, requested that the West Volusia Wolves Junior Varsity Cheerleading Squad be placed on the sign at Exit 111 and the Commission concurred.**

**A. Public Hearing - Ordinance No. 28-2016, Amending Chapter 94, Impact Fees, of the Land Development Code, and the City's Impact Fee Schedule for Fire/Rescue, Parks, Transportation, and Law Enforcement, at first reading - Chris Bowley, AICP, Planning and Development Services, (386) 878-8602.**

**Strategic Goal: Other Priority Objectives Identified - Maintain a balanced budget, reserves, and investments.**

Mayor Masiarczyk opened and closed the public hearing as there were no public comments.

**Motion by Commissioner Honaker, seconded by Commissioner Herzberg, to approve Ordinance No. 28-2016, Amending Chapter 94, Impact Fees, of the Land Development Code, and the City's Impact Fee Schedule for fire/rescue, parks, transportation, and law enforcement, at first reading.**

Assistant City Attorney Wade Vose read the title of Ordinance No. 28-2016 for the record.

AN ORDINANCE OF THE CITY OF DELTONA, FLORIDA, AMENDING THE CODE OF THE CITY OF DELTONA BY PROVIDING FOR STATUTORY COMPLAINEE; PROVIDING THAT IMPACT FEES BE SET BY ORDINANCE; AMENDING ARTICLE II AND SECTION 94-22, FIRE/RESCUE IMPACT FEE SCHEDULE, ARTICLE III AND SECTION 94-32, PARK IMPACT FEE SCHEDULE, ARTICLE IV AND SECTION 94-42, TRANSPORTATION (IMPACT FEE) SCHEDULE, AND ARTICLE V AND SECTION 94-52, LAW ENFORCEMENT IMPACT FEE SCHEDULE; PROVIDING FOR CONFLICTS; SEVERABILITY; CODIFICATION; AND AN EFFECTIVE DATE.

**The motion carried by the following vote:**

**For: 7 - Commissioner Alcantara, Commissioner Bradford, Commissioner Herzberg, Commissioner Honaker, Commissioner Soukup, Vice Mayor Nabicht, and Mayor Masiarczyk**

Ordinance No. 28-2016 was adopted at 9:45 p.m.

**B. Public Hearing - Ordinance No. 29-2016, Amending Chapter 102, Signs, of the Land Development Code, at first reading - Chris Bowley, AICP, Planning and Development Services, (386) 878-8602.**

**Strategic Goal: Public Safety - Sign ordinance amendment/rewrite the sign code.**

**Motion by Vice Mayor Nabicht, seconded by Commissioner Honaker, to table Ordinance No. 29-2016 until some time in February.**

Assistant City Attorney Wade Vose read the title of Ordinance No. 29-2016 for the record.

AN ORDINANCE OF THE CITY OF DELTONA, FLORIDA, REPEALING THE EXISTING CHAPTER 102, "SIGNS," OF THE LAND DEVELOPMENT CODE OF THE CITY OF DELTONA AND REPLACING IT WITH A NEW CHAPTER 102 "SIGNS"; PROVIDING SIGNAGE REGULATIONS CONSISTENT WITH APPLICABLE FEDERAL CASE LAW; PROVIDING FOR PURPOSE AND INTENT; PROVIDING REGULATIONS AS TO APPLICATION, PERMITTING AND ENFORCEMENT; PROVIDING DEFINITIONS; PROVIDING PERMANENT, TEMPORARY, AND HANDHELD SIGNS TIME, PLACE AND MANNER REGULATIONS; PROVIDING FOR SIGN MAINTENANCE, VESTING, VARIANCES, ACTS OF EMINENT DOMAIN AND APPEALS; PROVIDING FOR SIGNAGE REMOVAL; PROVIDING FOR EXEMPT, DEMINIMUS SIGNS, AND PROHIBITED SIGNS; AND PROVIDING FOR CONFLICTS, CODIFICATION, SEVERABILITY, AND AN EFFECTIVE DATE.

**The motion carried by the following vote:**

**For: 7 - Commissioner Alcantara, Commissioner Bradford, Commissioner Herzberg, Commissioner Honaker, Commissioner Soukup, Vice Mayor Nabicht, and Mayor Masiarczyk**

Ordinance No. 29-2016 was adopted at 9:55 p.m.

**C. Public Hearing - Ordinance No. 32-2016, Rezoning ±1.67 acres located at 3151 Howland Blvd. from C-2 (General Commercial) to C-1 (Retail Commercial), at first reading - Ron A. Paradise, Assistant Director, Planning and Development Services (386) 878-8610.**

**Strategic Goal: Economic Development - focus on Howland Blvd. as a gateway for commercial growth.**

**Motion by Commissioner Alcantara, seconded by Commissioner Bradford, to approve Ordinance No. 32-2016 rezoning ±1.67 acres**

**located at 3151 Howland Blvd. from C-2 (General Commercial) to C-1 (Retail Commercial).**

Mayor Masiarczyk opened and closed the public hearing as there were no public comments.

Assistant City Attorney Wade Vose read the title of Ordinance No. 32-2016 for the record.

AN ORDINANCE OF THE CITY OF DELTONA, FLORIDA, AMENDING THE OFFICIAL ZONING MAP PURSUANT TO CHAPTER 110, SECTION 1101, OF THE CITY CODE OF ORDINANCES FOR THE PROPERTY LOCATED AT 3151 HOWLAND BOULEVARD FROM GENERAL COMMERCIAL (C-2) TO RETAIL COMMERCIAL (C-1); PROVIDING FOR CONFLICTS, SEVERABILITY, AND EFFECTIVE DATE.

**The motion carried by the following vote:**

**For:** 6 - Commissioner Alcantara, Commissioner Bradford, Commissioner Herzberg, Commissioner Soukup, Vice Mayor Nabicht, and Mayor Masiarczyk

**Against:** 1 - Commissioner Honaker

Ordinance No. 32-2016 was adopted at 9:57 p.m.

- D. Request for approval to transfer funds and position from the Legal Department to the Building and Enforcement Services Department - Dale Baker, Deputy City Manager 386-878-8852.**

**Strategic Goal: Internal and External Communications**

**Motion by Vice Mayor Nabicht, seconded by Commissioner Herzberg, to approve the transfer of the lien search and release position from the Legal Department to the Building and Enforcement Services Department and to approve Resolution 2016-67 to fund the transfer. The motion carried by the following vote:**

**For:** 5 - Commissioner Bradford, Commissioner Herzberg, Commissioner Soukup, Vice Mayor Nabicht, and Mayor Masiarczyk

**Against:** 2 - Commissioner Alcantara, and Commissioner Honaker

Resolution No. 2016-67 was adopted at 10:03 p.m.

- E. Request for Approval of Resolution No. 2016-68, Adopting the Facilities Plan, Capital Financing Plan, Certified Minutes from the Public Meeting held**

**on November 15, 2016 and Authorizing submission of the Plan to the Florida Department of Environmental Protection (FDEP) for the Alexander Avenue Reclaimed Water Augmentation (known as Lake Monroe Project Phase 4A and 4B) - Matt Doan, P.E., Acting Public Works Director (386) 878-8973**

**Strategic Goal: Infrastructure**

**Motion by Commissioner Honaker, seconded by Commissioner Herzberg, to approve Resolution No. 2016-68, Adopting the Facilities Plan, Capital Financing Plan, Certified Minutes from the Public Meeting held on November 15, 2016 and Authorizing the submission of the Plan to the FDEP for the Lake Monroe Project Phase 4A and 4B.**

Mayor Masiarczyk opened and closed the public hearing as there were no public comments.

Mayor Masiarczyk read the title of Resolution No. 2016-68 for the record.

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DELTONA, FLORIDA, A POLITICAL SUBDIVISION OF THE STATE OF FLORIDA: ADOPTING THE DELTONA ALEXANDER AVENUE RECLAIMED WATER AUGMENTATION PROJECT FACILITIES PLAN DATED OCTOBER 2016; ADOPTING THE DELTONA ALEXANDER AVENUE RECLAIMED WATER AUGMENTATION PROJECT CAPITAL FINANCING PLAN; AUTHORIZING SUBMISSION OF THE PLAN TO THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION (FDEP); AND DESIGNATING THE AUTHORIZED REPRESENTATIVE AND PROVIDING AN EFFECTIVE DATE.

Mayor Masiarczyk opened and closed the public hearing as there were no public comments.

**The motion carried by the following vote:**

**For:** 7 - Commissioner Alcantara, Commissioner Bradford, Commissioner Herzberg, Commissioner Honaker, Commissioner Soukup, Vice Mayor Nabicht, and Mayor Masiarczyk

Resolution No. 2016-68 was adopted at 10:12 p.m.

**10. OLD BUSINESS:**

None.

**11. NEW BUSINESS:**

- A. **Request for approval of 2nd Amendment with Verizon Wireless for Land at Dewey Boster Park. CityScape, cell tower consultants. Jane K. Shang, City Manager (386) 878-8850**

**Strategic Goal: Fiscal Issues**

Mayor Masiarczyk opened and closed the public hearing as there were no public comments.

**Motion by Commissioner Honaker, seconded by Vice Mayor Nabicht, to approve the 2nd Amendment to Site for Land with Verizon Wireless. The motion carried by the following vote:**

**For:** 7 - Commissioner Alcantara, Commissioner Bradford, Commissioner Herzberg, Commissioner Honaker, Commissioner Soukup, Vice Mayor Nabicht, and Mayor Masiarczyk

- B. **Request for approval of First Amendment with T-Mobile South, LLC for Land and Co-Location on Tower located at Fire Station 63. CityScape, cell tower consultants. Jane K. Shang, City Manager (386) 878-8850.**

**Strategic Goal: Fiscal Issues**

Mayor Masiarczyk opened and closed the public hearing as there were no public comments.

**Motion by Commissioner Herzberg, seconded by Vice Mayor Nabicht, to approve the First Amendment for Site for Land and Co-Location on Tower with T-Mobile. The motion carried by the following vote:**

**For:** 7 - Commissioner Alcantara, Commissioner Bradford, Commissioner Herzberg, Commissioner Honaker, Commissioner Soukup, Vice Mayor Nabicht, and Mayor Masiarczyk

- D. **Public Hearing - Request for Approval of the Program Year 2015-2016 CDBG Consolidated Annual Action Performance and Evaluation Report (CAPER) - Ron Paradise, Assistant Director, Planning and Development Services, (386) 878-8610.**

**Strategic Goal: Internal and External Communication - Conduct a needs assessment for social services and communicate resources for public benefit.**

Mayor Masiarczyk opened and closed the public hearing as there were no public

comments.

**Motion by Commissioner Honaker, seconded by Commissioner Herzberg, to approve the request to submit the Program Year 2015-2016 CDBG CAPER to HUD. The motion carried by the following vote:**

**For:** 7 - Commissioner Alcantara, Commissioner Bradford, Commissioner Herzberg, Commissioner Honaker, Commissioner Soukup, Vice Mayor Nabicht, and Mayor Masiarczyk

**12. CITY ATTORNEY COMMENTS:**

Assistant City Attorney Wade Vose wished everyone a Merry Christmas.

**13. CITY MANAGER COMMENTS:**

City Manager Shang wished everyone a Happy Holidays.

**14. CITY COMMISSION COMMENTS:**

Commissioner Soukup reminded everyone about the Christmas parade on Saturday which starts at 6:00 p.m. and he did not realize that it was back on Deltona Blvd. this year. He stated Mr. Perez mentioned he did not get an invite to the parade this year.

Mayor Masiarczyk stated there is a policy upstairs, there is a list of all the prior Commissioners who should be invited to notable City events and that should go out.

Commissioner Soukup asked if the December 29th meeting would be to set the guidelines of how to get items placed on an agenda.

Mayor Masiarczyk replied yes and he gave the only copy of his statement regarding the December 29th meeting to Assistant City Attorney Vose. He stated if there is no objection the meeting is for the Commission to establish and update the standard operating procedures. He stated there is some confusion, the Commission has made statements and gone along but, now it needs to be cut and dry and in writing. All the Commission will not agree but, the majority needs to agree on the rules and then the Commission will follow them.

Commissioner Soukup stated at a workshop where the topic of how to place an item on the agenda took place, he listened to it and he is all for clearing it up.

Mayor Masiarczyk stated there was some confusion after the workshop and he was also confused whether it was on just ordinances or anything to be placed on an agenda. He stated the Commission will clear that up, get it in writing so that everyone knows and there is no more confusion. He stated all meetings are public but, there will not be public participation. This is for the Commission to work, come prepared to work and this is a chance for the Commission to come up with the rules to guide them on how to operate.

He stated he is open to any suggestions the public wants to send but, that night will be for the Commission to do its job and the Commission needs to work together.

Commissioner Soukup stated he is trying to develop a fact finding committee for a possible vocational high school in the City. He stated there is a need to look at all the parks in the City as the young man spoke about, see what is missing and that the study that was done shows there are not enough facilities in the City. He stated he is pulling the numbers on diabetes, pre-diabetes, obesity and other health issues so that the City can put together a game plan to address the concerns that young man spoke about. He wished everyone a Merry Christmas and a Happy New Year.

Mayor Masiarczyk asked Commissioner Soukup to try and have the numbers on December 29th, the Commission will be dealing mostly with process and procedure and he is required by law to hold a Special Commission Committee for one purpose not on issues but, on substance.

Commissioner Herzberg thanked the firefighters and their foundation, she has seen firsthand how far we have come as a City and the relationship between the firefighters, the City Manager and the staff. What it was in the past in 2010 or 2011 compared to what it is now is a huge turn around and it warms her heart to see the impact on the community because the one thing that Deltona is missing is a sense of community. The City does not have a lot that brings it together, it is a young City but, she has seen it come together especially in the last year. The firefighters are the first step and are a big visible step and there are other aspects of the community that are slowly coming together. She stated she forwarded an email from a resident about doing a memorial for K9 Forest in the area of Van Park where the incident happened, as well as to do a walking trail around that area. Now looking at the possibility of having a community garden at the park the City needs to look at addressing issues with the parks. If there is not a location for a pocket park at this time, she would like to see if the Commission would be willing to find the money to work on Van Park because she has heard several times it is not adequate. She stated she would like to provide an update on the legislative conference after the Legislative Delegation meeting on December 19th at 1:00 p.m. in the Commission Chambers. Representative Santiago is a chair of the Legislative Delegation and this is the first time it has been held in Deltona. She wished everyone a Merry Christmas, a Happy New Year and a safe holiday season. She asked what was going on with the Granicus system tonight, for the amount of money that has been poured into this and the IT Department, this is a huge problem for her tonight and if the issue happens again she will ask for a real review of the system, why it does not function and where is the hook.

Commissioner Honaker stated he attended Santa's workshop and if anyone had ever attended it at the library with all those families standing in the tight hallway with nothing to do for hours waiting to see Santa Claus what a difference it was having it in the chambers. He stated what a difference by staff and the many volunteers made, Nick Pizza had a DJ and people singing, outside was set up with hot chocolate and snacks,

the trees have tags showing who decorated them, the residents were given a number to see Santa and while they waited could go around and view all the decorations. He thanked the staff, the volunteers, the residents and City Manager Shang for a wonderful event. He stated he disagreed with the crime rate he heard tonight because Deltona is the lowest in Volusia County and is almost as low as Lake Helen which has 2,500 people where Deltona has 87,000 people and Pierson who has about 3,000 people and he thanked Captain Eagan and his sheriffs. He congratulated Matt Doan for being selected as the new Public Works Director. He stated the Granicus system has some hiccups, he thinks there is too much piped into it but, that he loves Granicus and thinks it works great. He stated he will not be able to attend the delegation meeting or the parade because he will be in New York visiting his daughter and grandson, he agreed with needing to address issues at Van Park and he wished everyone a Merry Christmas and a Happy New Year.

Commissioner Alcantara stated this is his first meeting and he is learning a lot. He stated he told Pat Northey he would read the following verse at his first meeting, Micah 6:8 "He has shown you, O mortal, what is good. And what does the Lord require of you? To act justly and to love mercy and to walk humbly with your God." He stated he posted the verse on one of his Facebook pages and Mrs. Northey told him that a County Council Member during her time had read it. He stated he passed out a proposal to each of the Commissioners for an ordinance and resolution. In the past the Commission has stated that there is no plan to force residents from septic to sewer and he read the proposal. He stated at the workshop held on November 17th that to have ordinances or resolutions drafted there needed to be a consensus of the Commission so he is looking for a consensus.

Mayor Masiarczyk stated he would like an opportunity to read the document, the first line states to direct the City Attorney to draft an ordinance and a resolution and when he looks through the document there are some things that he has concerns about. He stated he does not have a concern with the general intent of what he is trying to do.

Commissioner Alcantara asked if it could be placed on an agenda.

Mayor Masiarczyk stated he does not know how to direct staff yet, if they have the same concerns he has but, he does not see why it could not go on a proposed agenda, however, he would like to see it before it is placed on an agenda. He stated he agrees with the intent but, what it says here about prohibiting expending of funds to any organization that promotes or whatever carries a lot of consequences. This could be agencies that the City belongs to and the City belongs to several group efforts for this and all of them in general are working toward this but, if one of those should come out in favor of this he is asking the City to pull away from long standing relationships. He stated I understand the intent, he thinks the Commission can get there but, he does not know if it can be this soon. He stated if it is not needed until March, this would need to be something to discuss at length.

Public Works Director Matt Doan stated the intent is the policy, as stated he thinks it limits the Commission to act more than what it would want to limit itself, maybe a more general statement like the water compact which has a more conceptual idea would be more appropriate and would help with negotiation with the Florida Department of Environmental Protection (FDEP) and the conversion of centralized sewer is not the end all, be all answer and he would hate for the Commission to limit residents, may find a cheaper solution, the City is not in control of this process, FDEP is and unless the City gets into litigation with them and the State of Florida which is the Commission's right, septic tank adjustments whether central sewer, advanced septic tanks, is on the road coming and it is the preference of higher officials at the State levels. He stated that is the fight the City is in and he is willing to fight it with the Commission.

Commissioner Alcantara stated the key word is involuntary.

Mayor Masiarczyk stated right and he is 100% in favor of what he is trying to do but, the Commission needs to discuss this in more detail.

Commissioner Alcantara asked when the Commission will discuss it and Mayor Masiarczyk replied at a workshop in January.

Mayor Masiarczyk asked if there was any objection to workshop the item and there was none. He stated he would like City Manager Shang to look at this because there are some issues. He stated appointing someone to speak for the Commission is not something that has been done in the past unless a period of time has been developed where the Commissioner has become extremely knowledgeable in the area and the Commission needs to come up with a group opinion on how to move forward.

Commissioner Honaker stated all the Commission is against forced sewer which is why Deltona signed the water compact with all the other cities and other forced water issues, there is good intent but, he would like a workshop to discuss it.

Commissioner Bradford stated she believed this is a State mandate and she would like clarification by staff and the City Attorney, the State trumps a City ordinance.

Mayor Masiarczyk stated it will be placed on a workshop and Mr. Doan, City Attorney Vose and City Manager Shang will provide their standpoints. The Commission needs to understand the ramifications of what the State could do to the City and the City needs to choose its words carefully.

Vice Mayor Nabicht stated he supports having the workshop, this is a regional statewide issue and it cannot be just a Commissioner going and speaking. This is something that is going to be fluid and on the table for a long time and this is at many levels, the State level, County level, regional level, so the Commission needs to develop a strategy of how it is going to combat this for as long as it can but, the Commission also needs to have a discussion and plan for the future because it is not a question of is it going to

happen, it is going to happen in the State of Florida because the population is growing well over a thousand people a day and sooner or later water and sewer issues, the longer they take to address them the more expensive they become. He stated he is not in favor of forcing anybody in the City onto sewer and he has taken that position for a long time but, where the Commission sits it is about managing the issues and to look long term about how to work with all of the partners to manage this on a regional level.

Commissioner Herzberg stated she absolutely thinks it should be on a workshop but, just reading the document, it is not addressing septic tank mitigation and when looking an alternative that the State is proposing to hooking up to sewer is septic tank mitigation and that can be not very expensive or horrifically expensive and the maintenance on some of those can be very costly just ask the people on the east side of the county so all that needs to be workshopped and looked at.

Mayor Masiarczyk stated to workshop it but, it should have no other topic on the agenda.

Commissioner Alcantara stated as a Commissioner we all have the duty to inquire and seek information, Section 5 (11) of the City of Deltona City Charter Noninterference by City Commission states "Except for the purpose of inquiry and information, the Commission and its members, including committees thereof, are expressly prohibited from interfering with the performance of the duties of any City employee who is under the direct or indirect supervision of the City Manager or City Attorney. Such action shall be malfeasance within the meaning of Florida Statutes." Therefore it is within his right as a Commissioner to inquire and seek information and to interfere where necessary for the purpose of the same. In order to evaluate the City Manager's performance from a different but, extremely relevant perspective he wants to oversee the execution of an anonymous survey which will be sent to every employee working at City Hall via U.S. mail. He stated he will ensure that the survey from start to finish is not tampered with. When all the responses have been compiled the envelopes will be opened at a public meeting and read out loud one-by-one. He stated the reason why he wants to do a survey to ask certain questions of employees and he wants to do it in a way that it is going to be anonymous. The way he thought about doing it is having a CD sent to each employee's home, the employee opens it in the computer, they pull up the survey, they type it without putting their name on it, it will have a return envelope to send it to City Hall. He stated he will also have his signature within the inside flap of the envelope so that it will ensure that everything's on the up and up.

Mayor Masiarczyk stated this is Commissioner comments, he is stating things he is going to do. He stated he thinks it would be appropriate rather than the Commission getting into a battle that he can see coming tonight, bring this up on the 29th. There are seven of us that probably have a different opinion or six that have a different opinion from what he does. He stated he is quoting the Charter, his intent may be different than how he feels it is so this is an example of one of those items that the Commission needs to talk about.

Commissioner Alcantara stated the Commission has evaluated the City Manager, there are residents who have stated good things, some residents stated bad things but, the people that have been working here for a long time are ignored and he wanted to hear what they had to say. He stated he wants to do it anonymously and he has some other ideas so that folks feel comfortable sharing their thoughts.

Mayor Masiarczyk stated the Commission needs to discuss it.

Commissioner Alcantara stated he will need the cooperation of the City manager to conduct the survey because he is going to need certain things.

Mayor Masiarczyk stated he personally does not even want to discuss a survey until the Commission has had a chance to sit down and talk about the operating procedures. He stated he thinks it is totally out of line, there are some legal issues involved with giving out the addresses to him as an individual and him preparing a survey as himself but, that the Commission could talk about it at the meeting on December 29th.

Commissioner Alcantara confirmed that he could address all his concerns at that meeting and Mayor Masiarczyk replied yes.

Commissioner Alcantara wished everyone a Happy Holidays, Happy New Years, to be safe out there and God bless everyone and their families.

Commissioner Bradford stated she has seen the memorials for K9 Forest, it was a sad occasion when the Commission attended the service and she could not imagine how much the deputies and their families were moved by what they went through and she read the funeral program for K9 Forest. She stated the VCSO is trying to put together a memorial, there is a YouCaring.com fund and she would like to request the Commission donate money from its discretionary fund.

Mayor Masiarczyk suggested to fill out an application for City funds. He stated he received a critical email that stated the City was not doing enough and this is the legitimate site the VCSO is recommending for donations for anyone who would like to donate.

Commissioner Bradford stated she attended the ground breaking of the Florida Hospital Fish Memorial's Community Garden, it is a beautiful concept and what the Pesca's are doing to take what was a rundown portion of land and turn it into a beautiful garden, she would like to see what the City can do to place this on an agenda. She suggested having a community garden at the community center also. She wished everyone a Merry Christmas.

Vice Mayor Nabicht thanked Ms. Shang for giving the employees the ability to decorate City Hall and to try and bring some Christmas spirit to the community. He thanked all the

directors who encouraged their employees to participate, it is a team effort and some people's families even came in and helped. He stated Santa's workshop was held at City Hall, taking the decorations/lights and setting them to music and even though he missed the lighting ceremony he heard a lot of good things about it. He stated he is hearing a lot of good things as people drive by City Hall, it is a one of kind display, the City took what was done last year and improved it and he hopes to continue to do that each and every year. He stated he would like to add lighting to the medians on Howland, Providence and Normandy Blvds. to spread it out through the entire City. He wished everyone a Merry Christmas and a safe and healthy Happy New Year.

Mayor Masiarczyk stated there is a television advertisement going on about shopping Saturday in your own hometown and he asked everyone to support local businesses. There was a grand opening for the new Crab Shack in the Deltona Plaza and the new Crunch fitness is coming to the plaza who was a big supporter of the parade this year. Some of these new businesses need our support locally. He stated anyone who has lost a pet can understand but, magnify it by five times what it is like for a department to lose a K9 and give Deputy Brandon Ellis a pat on the back, the family is going through a hard time, his kids are very young and it is a big hole in their life.

**Mayor Masiarczyk stated regarding Mr. Pescha, he does not think anyone in the community over the past few years has followed the Commission's instruction regarding the chicken ordinance which many cities now follow and he has now asked for a community garden, he has total confidence he will pull it off so if there is no objection he would ask staff to please work with him to make the community garden happen at the unused portion of the park, he is going to do everything, it is a great idea, he is paying for it and he is organizing it and the Commission concurred.**

Mayor Masiarczyk thanked Parks & Recreation Director Steve Moore for already talking to Mr. Pescha because he is ready to roll. He stated he did not see former Commissioner Smith until she left and he missed telling her thank you for attending and if she is listening at home Happy Holidays, Merry Christmas. He stated the Charter talks about ceremonial head, a lot of times he has an opinion like everyone does on what the Charter states and what it does not, ceremonies are big, ceremonial actions that he is allowed he thinks he can do if it is in a hurry of something like that but, in this case he needs the Commission's guidance. The Commission chambers is running out of wall space to place the Commission photos. The Commission asked last year rather than pay a professional photographer, to do the Commission photos in house but, there is no more wall space. Rather than double deck the photos which was one option or reduce the size of all the photos or retire some of them to another location would the Commission think about some options and at the first meeting in January the Commission could come to a consensus but, to direct their comments to the City Manager so as to not violate Sunshine. He stated putting the photos lower will not work, he was thinking to condense some to a smaller size, possibly placing the photos of the past Commissioners in the hall at the new Community Center and he asked the

Commission to think about and send their suggestions to the City Manager to be brought up at a meeting in January or February. He wished everyone a Merry Christmas including all the employees, the Fire Department and the VCSO, they do an outstanding job and he appreciates everything being done. He stated the Commission is going to get its act together and make the City something everyone can be proud of. He stated he went to a ceremony at Daytona Beach that recognized all the officers, Medal of Honor winners, and he said something when he left that he wanted to say personally to Captain Eagan. He was amazed, he has always had the greatest respect for the officers but, anyone in the City that wonders why the City has always fought to keep the VCSO as the City's protection needed to be at that ceremony and see deputy after deputy and tele communicators honored for the great work they do. He stated on behalf of himself and the Commission God Bless all of the deputies, it has been a fantastic year and next year is going to be even better. He stated he would see everyone on December 29th at 5:30 p.m. in the second floor conference room.

**15. ADJOURNMENT:**

There being no further business, the meeting adjourned at 10:55 p.m.

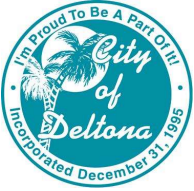
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John C. Masiarczyk, Sr., MAYOR

ATTEST:

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Joyce Raftery, CMC, MMC, CITY CLERK



## Agenda Memo

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### AGENDA ITEM: A.

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**TO:** Mayor and Commission

**AGENDA DATE:** 1/3/2017

**FROM:** Jane K. Shang, City Manager

**AGENDA ITEM:** 5 - A

**SUBJECT:**

Recognition of Mindy Goode - Pine Ridge High Educator Earns 'Excellence in Education' Award

**LOCATION:**

Deltona

**BACKGROUND:**

Mindy Goode of Pine Ridge High School has been named one of three winners of the state's 2016 Excellence in Education award. She was nominated by students and colleagues, and has been deemed one of five finalists for Volusia County Schools' 2017 Teacher of the Year Award.

The recognition was attached to Florida's Hispanic Heritage Month student and teacher contests. The state highlighted the impacts Hispanic Heritage leaders, educators and students have across the state and country from mid-September to mid-October.

Goode serves as the coordinator of Pine Ridge High's Advancement Via Individual Determination (AVID) college readiness system, which helps students in need of academic support as they prepare for their college courses.

Last year, during Goode's third year of overseeing the AVID program, all program students were enrolled in Honors and at least one Advanced Placement class. Every student fulfilled community service and experienced student leadership opportunities and the program's 22 seniors were all accepted into college.

**COST:**

N/A

**SOURCE OF FUNDS:**

N/A - Recognition Only

**ORIGINATING DEPARTMENT:**

City Manager's Office

**STAFF RECOMMENDATION PRESENTED BY:**

N/A - Recognition Only

**POTENTIAL MOTION:**

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**AGENDA ITEM: A.**

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N/A - Recognition Only

City of Deltona

# *Certificate of Recognition*



Presented to

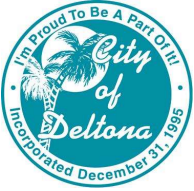
**Mindy Goode**

In recognition for earning the state's 2016 'Excellence in Education' award. Your success as coordinator of Pine Ridge High's Advancement Via Individual Determination (AVID) college readiness system has helped create opportunities for the future leaders of Deltona.

January 3, 2017

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John Masiarczyk, Sr., Mayor



# City of Deltona

2345 Providence Blvd.  
Deltona, FL 32725

## Agenda Memo

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### AGENDA ITEM: B.

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**TO:** Mayor and Commission

**AGENDA DATE:** 1/3/2017

**FROM:** Jane K. Shang, City Manager

**AGENDA ITEM:** 5 - B

**SUBJECT:**

Deltona Video Communications Update - Lee Lopez, PIO (386) 878-8755  
Strategic Goal: Internal & External Communications- update the City's media (City website) and broaden DeltonaTV outreach.

**LOCATION:**

N/A

**BACKGROUND:**

Update for the City Commission and residents regarding ongoing efforts to improve the methods the City communicates information to the public, using current hardware and wireless internet technology.

**COST:**

N/A

**SOURCE OF FUNDS:**

N/A

**ORIGINATING DEPARTMENT:**

City Manager/Public Information Office

**STAFF RECOMMENDATION PRESENTED BY:**

Lee Lopez, Public Information Officer

**POTENTIAL MOTION:**

N/A

# Deltona Video Communications Presentation Outline

## What we do/what is it

- Live stream & broadcast

  - Live Commission meeting broadcasts

  - Recorded comm. mtg rebroadcasts, video programs, PSAs

    - Current programs

    - Upcoming programs

- Video On Demand

  - PSAs

    - Categories

  - Video programs

    - Categories

## What others do/how we compare

- Comparable govt broadcast stations

  - Live stream

  - Video on Demand

  - Schedules

## Statistics

- (From Earth Channel)

- Live stream

  - Viewers

- Video On Demand

  - Viewers

- (From FB Survey)

- Respondents

  - How many

  - Age demo

## Benefits

- Positive awareness/residents

  - Event videos

  - Facility videos

- Up to date communication/residents

  - Access to online City info videos

  - Encourage residents to contact City by videos

  - Access to online general info videos

- Marketing/external audience

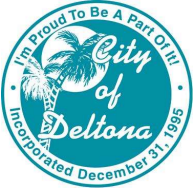
  - Eco tourism- nature, outdoor recreation

  - Economic Development recruiting- eco develop video links

  - Video share/partnerships- businesses & organizations-

- Social Services outreach/funding requirements

  - Guidelines & qualifications for public outreach



## Agenda Memo

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### AGENDA ITEM: C.

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**TO:** Mayor and Commission

**AGENDA DATE:** 1/3/2017

**FROM:** Jane K. Shang, City Manager

**AGENDA ITEM:** 5 - C

**SUBJECT:**

Super Star Student of the Month Certificates for December 2016

**LOCATION:**

N/A

**BACKGROUND:**

Super Star Student of the Month awards for December 2016 will be presented to:

1. Deltona Lakes Elementary, Jayla Johnson, 3<sup>rd</sup> Grade
2. Forest Lake Elementary, Luke Wilder, 4<sup>th</sup> Grade
3. Friendship Elementary, Anna Fagg, 5<sup>th</sup> Grade
4. Pride Elementary, Kennedy Coody, 2<sup>nd</sup> Grade
5. Sunrise Elementary, Jenica Jones, 3<sup>rd</sup> Grade
6. Timbercrest Elementary, Jorge Del Hiero, 5<sup>th</sup> Grade
7. Deltona Middle, Riley Sawyers, 6<sup>th</sup> Grade
8. Galaxy Middle, Victoria Gutierrez, 6<sup>th</sup> Grade
9. Deltona High, Kaliyah Graham, 9<sup>th</sup> Grade
10. Pine Ridge High, William Rauseo, 12<sup>th</sup> Grade
11. University High, Jorge Rivera, 12<sup>th</sup> Grade

**COST:**

N/A

**SOURCE OF FUNDS:**

N/A

**ORIGINATING DEPARTMENT:**

City Manager's Office

**STAFF RECOMMENDATION PRESENTED BY:**

N/A - Presentation Only.

**POTENTIAL MOTION:**

N/A - Presentation Only.

**Super Star Students Read File – December 2016 presented on January 3, 2017.**

Teacher	School	Student	Grade	Reading Comments on Student Achievements
Miss Judy K. Tracy	Deltona Lakes Elementary	Jayla Johnson	3rd	<p>Jayla Johnson, a 3<sup>rd</sup> grade student at Deltona Lakes Elementary School, is receiving a Super Star certificate for:</p> <ul style="list-style-type: none"><li>• Positive attitude; Jayla transferred to DLE in the middle of the semester and has worked hard on blending in with her class. She has adapted well to our rules and procedures. She picked up on group discussions and citing text for support guidelines and jumped right in participating enthusiastically with her new peers. She is helpful to members of her group and shows true leadership qualities. She never has an unkind word to say.</li><li>• Responsibility; Jayla listens attentively and helps those around her when they weren't as attentive. She follows directions the first time given and when she is done with her work early, she helps others or gets lost in a good book.</li><li>• Perseverance; Jayla never gives up, tries hard, asks good questions, and is an awesome critical thinker. She is a good role model for her peers.</li></ul>

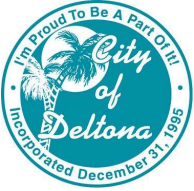
Miss Strunks	Forest Lake Elementary	Luke Wilder	4th	<p>Luke Wilder, a 4<sup>th</sup> grade student at Forest Lake Elementary School, is receiving a Super Star certificate for:</p> <ul style="list-style-type: none"> <li>• Academic excellence; he is currently maintaining straight A's and scored double 5's on last year's FSA.</li> <li>• He is a responsible and well-rounded student, as demonstrated by his ability to attend two after school clubs and participate in relays without it affecting his studies.</li> <li>• Luke is very respectful of others. He is polite, listens to and quickly follows directions, and he is friendly and kind to everyone. He is always willing to help others, even when he knows he will get no recognition for his efforts.</li> </ul>
Mrs. King	Friendship Elementary	Anna Fagg	5th	<p>Anna Fagg, a 5<sup>th</sup> grade student from Friendship Elementary, is receiving a Super Star certificate for:</p> <ul style="list-style-type: none"> <li>• Anna is dedicated to doing her best in school. Her goal is to get straight-A's, and she is super close!</li> <li>• She comes to school early to help Mrs. King set up technology and joins Mrs. Dean greeting students entering campus.</li> <li>• Anna deserves to be recognized as a superstar, due to her kindness, tenacity and intrinsic motivation to do her best.</li> </ul>

Mrs. Carlisle	Pride Elementary	Kennedy Coody	2nd	<p>Kennedy Coody, a 2<sup>nd</sup> Grade student at Pride Elementary School, is receiving a Super Star certificate for:</p> <ul style="list-style-type: none"> <li>• Generosity Award</li> <li>• Kennedy is influential to other students in her class as she encourages them to participate in their group activities. She pushes herself to meet goals and celebrates her peers when they meet their goals. She seeks challenges to expand her learning and has an “I Can” attitude about learning.</li> <li>• Kennedy is helpful to her teacher before school and after school.</li> <li>• Kennedy wanted to grant a student a wish she asked “Santa” to help with. Her wish was to provide a special gift to a child with a serious illness. She and her family granted that wish to a child at our school with an “American Girl” doll.</li> <li>• Kennedy has exemplified the Super Star spirit.</li> </ul>
Ms. Turner	Sunrise Elementary	Jenica Jones (Pronounced Jenn-ih-kah)	3rd	<p>Jenica Jones, a 3<sup>rd</sup> grade from Sunrise Elementary School, is receiving a Super Star certificate for:</p> <ul style="list-style-type: none"> <li>• Academic excellence, study skills and on the Honor Roll</li> <li>• She is the school leader in practicing the 7 habits from the Leader in Me program</li> <li>• Jenica has achieved 129 reading counts points already this year</li> <li>• She has outstanding critical thinking skills and a proactive attitude</li> <li>• Jenica works well with others with a “Think Win-Win” attitude.</li> </ul>

Mrs. Lanicci	Timbercrest Elementary	Jorge Del Hiero	5th	<p>Jorge Del Hiero, a 5<sup>th</sup> grade student from Timbercrest Elementary School, is receiving a Super Star certificate for:</p> <ul style="list-style-type: none"> <li>• Academic success. Jorge earned an A in Language Arts and Math, a B in Social Studies, and a C in Science last grading period.</li> <li>• Jorge strives for excellence in all he does.</li> <li>• His goal is always to achieve perfection in all assignments and class work.</li> </ul>
Deltona Middle	Deltona Middle	Riley Sawyers	6th	<p>Riley Sawyers, a 6<sup>th</sup> grade student from Deltona Middle School is receiving a Super Star certificate for:</p> <ul style="list-style-type: none"> <li>• Showing respect daily to all his teachers and peers</li> <li>• Being a leader that leads by example</li> <li>• Helping anyone and everyone he can</li> <li>• Maintaining high academic standards for himself.</li> </ul>
Mrs. Drescher and Mr. Krob	Galaxy Middle	Victoria Gutierrez	6th	<p>Victoria Gutierrez, a 6<sup>th</sup> grade student from Galxy Middle School is receiving a Super Star certificate for:</p> <ul style="list-style-type: none"> <li>• Victoria is kind-hearted, helpful, responsible, and has an excellent work ethic.</li> <li>• She includes students when she sees someone being left out, she works well in ANY group, with ANY type of student and helps other students who need assistance with a smile on her face.</li> <li>• Victoria is a role model for every student. She is an all-around well put-together young lady.</li> </ul>

Lisette Nazario-Lamplugh	Deltona High	Kaliyah Graham	9th	<p>Kaliyah Graham, a 9<sup>th</sup> grade student from Deltona High School is receiving a Super Star certificate for:</p> <ul style="list-style-type: none"> <li>• Academic excellence: Kaliyah has acclimated to the transition into high school seamlessly with A's and B's in honors level curriculum as well as being a member of the Health Academy</li> <li>• Extracurricular activities: Kaliyah is a member of HOSA (Health Occupations Students of America) as well as Student Government Association</li> <li>• Kaliyah is a student who started high school with a plan to excel and is adamant about sticking to it. She is a strong self-advocate and is constantly looking for ways to improve herself.</li> <li>• She takes instruction with a positive growth mindset.</li> </ul>
Soraya P. Ray	Pine Ridge High	William Rauseo	12th	<p>William Rauseo, a 12<sup>th</sup> grade student from Pine Ridge High School, is receiving a Super Star certificate for:</p> <ul style="list-style-type: none"> <li>• Will is a leader on campus. He is captain of the football and tennis teams and he also plays varsity basketball.</li> <li>• He is Vice-President of the Senior Class, President of the Italian Honor Society, student mentor for the Bee Gees (special needs students on campus) and he is a member of the National Honor Society.</li> <li>• He is an excellent role model who is admired and respected by his peers.</li> </ul>

Ms. Clayton	University High	Jorge Rivera	12th	<p>Jorge Rivera, a 12<sup>th</sup> grade student from University High School, is receiving a Super Star certificate for:</p> <ul style="list-style-type: none"> <li>• Academic excellence: has taken over 18 honors classes and AP courses.</li> <li>• He is in the top 3% of his class and has a 4.3 GPA.</li> <li>• Jorge is the Senior Ambassador of the Biomedical Sciences Academy, member of National Honor Society and Rho Kappa.</li> <li>• He spends many hours volunteering at the Ronald McDonald House and provides nutritious meals to the elderly at nursing homes.</li> <li>• Jorge is well respected by his peers and teachers.</li> </ul>
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## Agenda Memo

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### AGENDA ITEM: A.

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**TO:** Mayor and Commission

**AGENDA DATE:** 1/3/2017

**FROM:** Jane K. Shang, City Manager

**AGENDA ITEM:** 10 - A

**SUBJECT:**

Request for City of Deltona funds.

**LOCATION:**

N/A

**BACKGROUND:**

The Commission discussed at several meetings the \$35,000 discretionary fund which could be provided to non-profit organizations who applied for them. The Commission directed staff to come up with an application and guidelines for this funding which has been done.

Attached is a request from the West Volusia Wolves JV Cheerleading Squad for City funds in the amount of \$2,500.00 to assist with honoring their major accomplishment, winning the Pop Warner National Championship.

**COST:**

\$2,500.00

**SOURCE OF FUNDS:**

General Fund

**ORIGINATING DEPARTMENT:**

City Clerk's Department

**STAFF RECOMMENDATION PRESENTED BY:**

Joyce Rafferty, City Clerk - That the Commission determine whether or not to provide City funds in the amount of \$2,500 to the West Volusia Wolves JV Cheerleading Squad to assist in honoring the group for winning the Pop Warner National Championship.

**POTENTIAL MOTION:**

"I move to approve or deny the request for City funds to the West Volusia Wolves JV Cheerleading Squad in the amount of \$\_\_\_\_\_."

## REQUEST FOR CITY OF DELTONA FUNDS

### AMOUNT OF FUNDS BEING REQUESTED:

\$ 2500

1. Requestor's Name: Jessica Kellie / www JV cheer squad
2. Type of Organization: Youth Cheerleading
3. Contact Person: Jessica Kellie
4. Telephone number: 407-383-9729
5. Email address: Jessica.Kellie@me.com
6. Business office address: 100 Wolfpack Run, Deltona FL 32725

7. Public service activity: Affordable cheerleading for local youth
8. Reason for request of funds: 12/9/16 www JV cheer won the pop warner national championship.
9. Have you received City funds for this program/project in past years? Y or N (circle one)
10. Description of program/project: We would like help honoring the major accomplishment.

11. Please describe how residents will directly be benefitted/communicated about the program/project being offered: 30 cheerleaders from deltona/debary area won the 2016 National Pop Warner cheerleading Competition. We would like to see the girls honored w/a sign on the entrances to deltona. Our 2012 national champion football team was honored this way.

\* We are also requesting funds to rep purchase the girls commemorative champion necklaces \$130 each totaling \$3900.

Jessica Kellie  
AUTHORIZED SIGNATURE

COMMISSION APPROVAL:

YES ☐

NO ☐

## **CITY OF DELTONA**

### **REQUEST FOR CITY NON-PROFIT FUNDING**

On October 1, 2016, the City of Deltona (City) approved \$35,000 in funding from the General Fund for FY 2016-2017 for public service agencies and organizations. Requests are now being accepted from social service agencies or other public service organizations that are registered not-for-profit entities through 501c3 or similar capacity. Documentation will be requested as verification that City residents are directly served through this source of City funding.

The requests for funding will be submitted to the Deltona City Commission for their decision for the funding request. Unless otherwise determined by the City Commission, funding awarded to any one (1) agency or organization will be no less than \$500 and no more than \$2,500; and is limited to one (1) payment per agency or organization per City fiscal year.

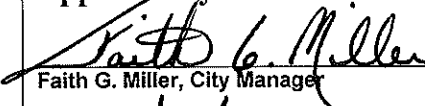
### **REQUEST PROCESS AND AWARD OF FUNDS**

- All requests must be submitted to the City's Manager's office.
- All requests shall be completed in-full, as verified by the City, and be signed by an authorized agent for the organization. Any incomplete or unsigned application received by the City will not be considered this fiscal year.
- All requests with original signatures may be mailed, hand-delivered, emailed, or faxed.
- No more than one funding request per agency or organization per fiscal year.
- Grant awards will be no less than \$500 and no more than \$2,500 for any one agency or organization per fiscal year.
- **All requests will be approved or denied at the discretion of the City Commission. The guiding criterion for funding will be based on how City of Deltona residents will directly be benefitted from the funds.**

Requests to be submitted to:

CITY OF DELTONA  
CITY MANAGER'S OFFICE  
2345 PROVIDENCE BOULEVARD  
DELTONA, FLORIDA 32725

**CITY OF DELTONA**  
**ADMINISTRATIVE POLICY AND PROCEDURE**

<b>EFFECTIVE DATE</b> 03-26-12	<b>POLICY NUMBER</b> CW12-01	<b>PAGE NUMBER</b> 1 of 2	<b>SUPERSEDES POLICY</b> Date: 00-00-00
<b>Subject:</b>  Signage Recognizing Athletic Team Accomplishments		<b>Approved by:</b>  Faith G. Miller, City Manager  Date <u>3/26/12</u>	

**Background & Purpose:**

To recognize our local high schools (Deltona, Pine Ridge, and Trinity Christian athletic accomplishments at the State Tournament Level in Team Sports i.e., football, basketball, baseball, soccer, track and field, and golf; and

To recognize our local Youth Affiliated Sports Organizations: (Little League Baseball, Dixie Youth Little League Baseball, Florida Youth Soccer Association, Florida Basketball, Volleyball Association, Pop Warner Youth Football at their respective State Tournament Level (Champions) in team sports.

Recognizing “home team” sports accomplishments, at the high school, middle and elementary school levels could help to instill a sense of community pride and also generate the possibility for local economic development within our community.

**Procedure:**

The respective home team winning a State-level championship would be recognized at a regular City Commission Meeting, followed by presenting the Principal or Athletic Director, Head Coach, Coaching staff, and Team Players with a Certificate of Appreciation from the Mayor or his designated representative.

Subsequent to the formal recognition at a City Commission meeting, staff will have a sign created and installed to recognize the team.

Team recognition sign locations to include near the intersections of:

- Howland & SR 415;
- Howland & I-4;
- Saxon & I-4;
- Deltona Blvd. & Dirksen/Doyle Road

Signs will be made out of aluminum blanks, on a teal background with white lettering with a layout of the sign similar to the attached City of Oviedo sign, with the City Seal and “HOME OF THE DELTONA” on the first line of the sign. Remaining lines of the sign would include: name of the team, title of championship, and the year awarded. The sign will be mounted on a standard 12 ft. Channel Post.

If a team currently recognized on the recognition signs wins a subsequent title in the same category then just the new year will be added to the existing sign.

# **CITY OF DELTONA**

## **ADMINISTRATIVE POLICY AND PROCEDURE**

**POLICY NUMBER: CW12-01**

**SUBJECT: Signage Recognizing Athletic Team  
Accomplishments**

**Page: 2 of 2**

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Staff will coordinate with Volusia County to either apply for a Rights-of-Way (ROW) Permit or receive approval in writing, prior to placing the sign in the ROW.

Recognition signs will be installed within 30 days of the team's formal recognition at a City Commission meeting.

Team recognition signs will be posted for no longer than ten (10) years. A maximum of four (4) recognition signs are allowed at each designated intersection.

HOME OF THE OVIEDO  
4-TIME STATE CHAMPION  
BOYS WRESTLING TEAM  
2004/2005/2006/2007/2008

OVIEDO HIGH SCHOOL  
NJROTC Marksmanship Team  
State Champions  
2005/2006/2007/2008/2009

OVIEDO HIGH SCHOOL  
GIRLS SOCCER 6A STATE CHAMPIONS  
2011

HOME OF THE OVIEDO BABE RUTH 12U  
GIRLS WORLD SERIES CHAMPIONS  
2011

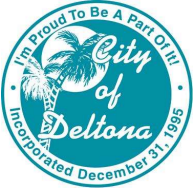


# WELCOME TO DELTONA



# HOME OF THE

2009 & 2010  
STATE BASEBALL CHAMPS



## Agenda Memo

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### AGENDA ITEM: A.

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**TO:** Mayor and Commission

**AGENDA DATE:** 1/3/2017

**FROM:** Jane K. Shang, City Manager

**AGENDA ITEM:** 11 - A

**SUBJECT:**

RFP # 17009 Broker/Agenda For Insurance Program - Richard Adams, Human Resources (386) 878-8752 - Fiscal Responsibility

**LOCATION:**

City-wide

**BACKGROUND:**

Staff was directed to request proposal from Broker/Agent firms from the City's insurance programs. Six responses were received from the following firms:

Cara Burgess, Rebecca Wilk and Rich Adams were on the Selection Committee. After a complete review of the submittals, scores were tallied and a Selection Committee meeting took place to discuss scoring and determine if interviews/presentations should take place. The Committee agreed that they did not require interviews/presentations.

**COST:**

\$60,000

**SOURCE OF FUNDS:**

General Fund

**ORIGINATING DEPARTMENT:**

Human Resources, Richard Adams, Human Resources Director 386-878-8752

**STAFF RECOMMENDATION PRESENTED BY:**

Richard Adams, Human Resources Director - Potential Motion: Recommendation is being made to enter into an agreement with Gene Gizzi Insurance Services to provide the required services at a monthly fixed cost of \$5000.

**POTENTIAL MOTION:**

I move to enter into an agreement with Gene Gizzi Insurance Services to provide the required services at a monthly fixed cost of \$5000.

# City of Deltona

## RFQ #17009

Respondent:

*Gene Gizzi  
Insurance Services*

*Gene Gizzi, REBC, RHU, ChHC*

***Gene Gizzi Insurance Services***

***Gene Gizzi, REBC, RHU, ChHC  
Insurance Consultant / Broker  
Solutions for Employee Benefits***

751 Brechner Terrace  
Deltona, FL 32738  
genegizzi@cfl.rr.com

(386) 575-2555  
Fax (386) 575-2775

## **TAB 1      Profile of Proposer**

### ***Gene Gizzi Insurance Services***

751 Brechner Terrace  
Deltona, FL 32738

***Gene Gizzi Insurance Services*** was established on February 15, 1999. The firm operated as Eugene A. Gizzi Jr. from 1991 to 1999 as a sole proprietor to assist local business owners in Employee Benefit planning, implementation, sales and service.

The company continued to build and support a benefit planning business while under contract with Prudential Insurance Company of America as a producing agent and financial planner. The transitional period continued from January 1991 to January 2001, at which time we were able to focus entirely on employee benefits, including Qualified & Non-Qualified investment and pension planning.

***Gene Gizzi Insurance Services*** has operated with two employees since its' inception. Gene Gizzi, REBC, RHU, ChHC will serve as Account Manager and dedicated contact for all City tasks and requests. Barbara Gizzi, Vice President serves as Office Manager, and initial contact for employee issues, claims and service. (See details in TAB 6)

We believe that metrics of growth are not necessarily limited to market share, number of clients or gross revenues. Because of the personal nature health insurance plays in our lives, we felt the need to provide full service, robust and face-to-face service to clients. It has been our practice to favor long term relationship building with a limited clientele over a transactional business model with a large book of business.

Our approach often requires taking on challenges and duties for clients that fall beyond the "normal" scope of Broker / Consultant services. Undertaking a "***boutique***" style approach does not come without risk when used as a business model. However, we have learned that ***public sector*** clients require a dedicated resource and the need for us to act as an extension of their benefits and risk management teams. It also enhances our ability to be available for meetings on short notice.

***Gene Gizzi Insurance Services*** has not been involved in any lawsuits or litigation since inception in 1991, or in any capacity as an insurance professional. There have been no lawsuits, litigation or settlements (pending or otherwise) resulting from:

- (a) Any project undertaken by ***Gene Gizzi Insurance Services*** or by our subcontractors or affiliates at this time, or at any time since inception;
- (b) Any project where settlements were paid by ***Gene Gizzi Insurance Services*** or our insurers since inception.

## **TAB 2      Previous Experience**

***Gene Gizzi Insurance Services*** served as Broker / Agent of Record for:

- The City of Deltona, Florida – November 1996 to Present.
- The City of Sanford, Florida – October 1992 to October 2000.
- The City of Orange City, Florida – October 2003 to October 2008.
- The City of Oak Hill, Florida – December 2009 to Present
- The Town of Pierson – October 2004 to Present.
- The City of DeBary – October 2005 – October 2008.

***Gene Gizzi Insurance Services*** has provided services to the above public sector clients. The above named municipalities differ dramatically in size, varying from 4 to 500 employees. However they share many common needs and expectations regarding Broker/Consultant services.

Public sector clients require the broker / consultant to comprehend and be constantly updated on Florida Statutes and Federal Law related to government entities.

In addition to a working knowledge of related Florida Statutes, ***Gene Gizzi Insurance Services*** has undertaken a comprehensive and continued study of the Affordable Care Act; has experienced a wealth of experience with Union and Non Union represented employees; and demonstrates willingness to research leading innovations in health care financing and delivery; and the ability to communicate and educate employees.

We take pride in our ability to research new and leading edge innovations in the health insurance and employee benefit industry.

Broker services provided by ***Gene Gizzi Insurance Services*** to Private industry clients are not included in the above.

## TAB 3      Services

*Gene Gizzi Insurance Services* is licensed in the State of Florida and are not employees or affiliates of any insurance company; third party administrative agency or provider network. *Gene Gizzi Insurance Services* agrees to provide the following insurance agent services to the City of Deltona: (Additional services currently provided or recommended to the City of Deltona are in **blue print** below)

- Assist in servicing of implementation of 2017-2018 employee benefit program as needed, and service subsequent year program renewals throughout the term of the contract.
- Assist in planning for each annual enrollment; assist the City with enrollment meetings and activities. **In addition, will continue to moderate open enrollment meetings if the City desires, as has been the practice since 1996.**
- Assist, as needed, with implementation of program changes when they occur. **Including assistance in facilitating a First Responder Peer Support Group being created by Deputy Chief Bush Swisher & coordination with insurance carrier Employee Assistance Program.**
- Act as liaison between the City and insurance providers.
- Respond to questions regarding the insurance programs as may be presented by the City, and maintain verbal contact with employee benefits staff at least monthly.
- Be available on-site, as needed, for meetings or to address specific problems upon short notice.
- Meet with the City at regular intervals (e.g. at least quarterly) to review and discuss plan performance, premium/claims history, market trends, insurance trends, and provide observations.
- Coordinate/schedule City's annual health and wellness fair.
- Meet with the City's Employee Wellness Committee as needed.
- Assist with implementing the Wellness Program as needed. **Services to include coordination with insurance carrier & Wellness vendor to take advantage of all available resources and avoid duplication of charges related to wellness incentives, screenings, reports and disease management & education efforts.**
- Respond to employees, as needed, to educate them on coverage questions and help them with problems. **To include providing employees with tools to help them assess risk vs. cost in choosing health plan option best suited to needs. Also, to explain & help facilitate continuity of care issues present during transfer of business from United HealthCare to Cigna.**

### TAB 3      Services (continued)

- Present and participate in Insurance Committee meetings as necessary. **If the City wishes to continue the current practice, I will continue to take a mediator and advisory role in educating committee members on challenges to maintaining a sustainable benefit program.**
- Monitor and notify the City of major developments regarding Federal and State compliance, medical benefits, and in the medical insurance industry or with the City's insurer that may affect the City.
- Provide timely information, literature, and consultation on Affordable Care Act (ACA) and other regulations that may affect the City. **(Including assistance & guidance on ACA required 1095 Reporting)**
- Research and provide responses to inquiries for issues found during the monthly reconciliation of insurance premium invoices.
- Provide an estimated renewal projection in advance of renewal, based on standard underwriting formula.
- Coordinate with the City prior to renewal with an updated estimate of renewal changes in premium, along with possible changes in coverage, policy terms, etc.
  - **This includes a willingness and ability to aggressively negotiate on behalf of the City for the best renewal rates on existing as well as alternate plan options. Timely updates to be provided as directed to HR and/or City Manager during negotiations.**
  - **Provide detailed cost analysis for all proposed plan changes for annual impact on the City budget as well as impact on employee payroll deductions.**
- Present final renewal pricing and policy changes about 120 days before renewal.
- If desired by the City, formally market and prepare bid documents for employee insurance benefit programs with the current and other insurers per Florida Statute 112.08.
- Coordinate with the City to assure insurers have needed information, up-to-date specifications, plan descriptions, census data, experience information, other necessary information and response format to propose competitive insurance programs.
- Assist, as needed, in helping the City reach a purchase decision if/when an RFP is issued.
- Coordinate issuance and delivery of insurance program purchased by the City, and assist if any irregularities are detected.

### **TAB 3      Services (continued)**

- Compare and contrast the City's plan and performance with other like plans, if asked by the City.
- Other services as mutually agreed upon.

#### **Services not listed in RFP currently being provided to the City of Deltona**

- **Review and update City Benefit Booklet designed for employees by Gene Gizzi in collaboration with City of Deltona Human Resources Department.**  
(See draft of booklet in TAB 5)
- **Assist retiring & Medicare eligible employees with regard to continuation of group insurance; delivery of CMS required notification of credible Rx coverage; and referrals as needed in consideration of Medicare enrollment.**
- **Proactively work with Human Resources Wellness Manager at direction of the City Manager to:**
  - **Provide guidance and oversight in creating, modifying and implement short term goals and a long term strategy to maintain cost effective and sustainable employee benefits; and**
  - **Create and sustain a work environment that supports and encourages healthy lifestyle choices through education & well designed incentives.**

## **TAB 4      Familiarity with City of Deltona**

It has been my honor to serve the City of Deltona since November 1996 as Agent of Record, providing broker services and support during the period of expansion that saw the employee base increase from 51 to a current staff of 302 employees.

For a number of years the City operated without an HR Department or HR Director. During those years, ***Gene Gizzi Insurance Services*** assumed full responsibility for scheduling and conducting open enrollment meetings, and educating employees on all aspects of employee benefits & costs. Annual renewals were discussed in committee meetings and decisions were reached by consensus and presented to the City Manager for approval.

The City continued to expand services to its residents and adding to staff, including purchase of Florida Water Services in November 2003. City staff eventually grew to 350 employees at its peak and it became evident that providing agent / broker services to the City would involve a greater portion of agency operations.

***Gene Gizzi Insurance Services*** chose to remain dedicated to the City's needs while maintaining a limited book of business including municipalities and private sector clients. Acquiring recognized professional qualifications and education, and being fully available to the City of Deltona became our primary objective. This became more important than sales, marketing and agency expansion. This decision seemed obvious, since Deltona had become the most populous city in Volusia County.

The City of Deltona employees have a *higher than average* understanding of their benefit plans. Mandatory Open Enrollment meetings held each year serve to enhance employee knowledge; allowing them to choose and utilize the best plan options. This practice has generated employee appreciation in the knowledge they receive a top tier benefit package. It is central to my role, as well, to convey an understanding and appreciation of the challenges of benefit plan sustainability.

I have worked with City staff as a member of the extended team, and have provided personal assistance to numerous benefit plan members and dependents. ***It cannot be understated that plan members need to know their broker is a tireless advocate working on their behalf.*** This becomes all the more vital during stressful times when illness has taken its' toll on employees or a family member.

I have been a homeowner and taxpayer in the City of Deltona since 1986, before the City incorporated. In 2000 we closed our Orlando office and expanded our home office space. Eliminating a two hour per day commute opened the door to community service involvement and also being available on a more full time basis to a growing number of City employees.

## **TAB 4      Familiarity with City of Deltona (continued)**

I am extremely familiar with the City of Deltona, understand its history, and have served the City and the greater community in the following capacities:

- (1994 to Present) **Boys & Girls Clubs of Volusia Flagler Counties. (BGCVFC)**  
Includes prior service on Board of Directors and Past President.
  - Trustee, BGCVFC.
  - Recipient Gold Star Medallion Award – Boys & Girls Club of America.
  - Recipient Golden Star Volunteer Award – Prudential Insurance Company.
- (1996 to Present) Music Director & Special Event entertainment committee BGCVFC.
- (1997 – 2003) **Deltona Springfest Corporation.** Board Member, Entertainment Committee Chair & Event Master of Ceremonies
- (2003 – 2006) Board Member **Deltona Arts & Historical Center.**
- (2004 – 2008) Committee Member – **Healthcare Foundation of Florida.**
- (2009 – Present) **Johana Knox Award for Community Service Excellence & The Chrysalis Youth Award** sponsored by Florida Hospital Fish Memorial (Foundation). Volunteer and professional services for the annual volunteer recognition event.
- **Trustee - The Deltona Firefighters Pension Plan.** (Details in TAB 9).

In addition to the above, I accepted County Commissioner Pat Northey's appointment to the ECHO Advisory Committee as the Deltona area representative from 2004 – 2011, eventually serving as Chairman.

The purpose of the ECHO Advisory committee is (as stated in Volusia County website):

***"This committee was created to review and make recommendations on applications that fund projects that enhance the quality of life in Volusia County by ensuring the availability of environmental, cultural, historical and outdoor recreational opportunities. The committee will review and/or assess the ECHO needs of the Volusia County community and make recommendations on how the Volusia ECHO Program can best address them."***

At the time of my resignation from The ECHO Advisory Committee, the taxpayer initiative exceeded its' most optimistic projections by distributing in excess of \$50M to enhance the quality of life within Deltona and Countywide.

## **TAB 5      Client Communications**

***Gene Gizzi Insurance Services*** shares the conviction that education of employees regarding benefit plans is the most fundamental necessity. With proper education and reinforcement we discovered that employees will:

- Utilize those benefits in the best interests of themselves and families;
- Be less likely to run into claims issues which often leads to stress and loss of productivity in the workplace;
- Have a greater degree of satisfaction with the benefit plan, and in return their relationship with the employer, and most importantly;
- Are likely to share the positive reinforcement with co-workers.

In support of this belief, we are dedicated to produce clear and concise handouts for employees that best describe benefit structure & cost during Open Enrollment and available for newly hired employees or any employee if requested. This process is refined with input from the H.R. Department and City Manager if preferred.

More detailed presentations (as approved by the H.R Director) are created for Insurance Committee members, who are encouraged to share their understanding within their departments.

The most comprehensive presentations with supporting spreadsheets are presented to H.R. and ultimately to the City Manager for review & refinement as needed. This is especially critical during annual renewal negotiations and quarterly reviews.

City staff, employees and dependents have daily access to ***Gene Gizzi Insurance Services*** by telephone, email or FAX on a daily basis with a guarantee for a prompt, courteous and professional response. All communications will be in compliance with HIPAA privacy regulations

We agree to provide CMS and required Affordable Care Act notices to H.R. for distribution as required, and have designed forms to help insure City compliance with Florida Statutes.

Additionally, ***Gene Gizzi Insurance Services*** will offer to update and modify the Deltona Employee Benefits Booklet as previously created in coordination with the Human Resource Department. (*See attached*)

Employee Health Plan Options  
CIGNA

**Health Plan Benefits** are provided to full time active employees and available to eligible dependents. The City pays 100% of the employee and 50% of dependent premium based on Core Plan premiums. Employees may choose the Core Plan or "buy up" at their own expense.

<b>Plan Benefits *</b>	<b>CORE Plan</b>		<b>Buy Up</b>	<b>Buy Up</b>
	<u>In Network</u>		<u>Only</u>	<u>Out of Network</u>
<b><u>In-Network</u></b>				
Deductible (Individual/Family)	\$500 / \$1000	\$500 / \$1000	\$500 / \$1000	\$500 / \$1000
Coinsurance	80%	80%	80%	80%
Annual Out of Pocket Maximum (Ind/Fam)*	\$2,500 / \$5,000	\$1,250 / \$2,500	\$1,000 / \$2,000	
PCP / Specialist Copay	\$20 / \$30	\$20 / \$30	\$20 / \$30	\$20 / \$30
ER / Urgent Care Copay	\$200/\$75	\$200/\$75	\$200/\$75	\$200/\$75
Hospital Copays (IP / OP)	N/A	N/A	N/A	N/A
Preventive Care	(All Plans) Deductibles, Copayments & Coinsurance waived (if qualified & non-diagnostic)			
Rx Copayments	10/35/60	10/35/60	10/35/60	10/35/60
	Mail Order for eligible Rx (2.5 Copays = 3 months)			
<b><u>Out of Network</u></b>				
Deductible	N/A	N/A	\$1,000 / \$2,000	
Coinsurance	N/A	N/A	60%	
Out of Pocket Max	N/A	N/A	\$6,000 / \$12,000	

\* Above is a brief summary of health plan options and does not represent all benefits and exclusions. For complete details see Summary of Benefits and Coverage provided or Certificate of Coverage available upon request.

**Employee Bi-Weekly Payroll Deductions**  
Effective January 1, 2017

**Employee Health Plans – Cigna**

<u>Payroll Deductions</u>	<u>Core Plan</u>	<u>Buy Up</u>	<u>Buy Up</u>
		(In – Net)	(Out of Net)
Employee	\$ 0.00	\$ 14.53	\$ 25.12
Employee/Spouse	\$145.80	\$175.68	\$197.45
Employee/Children	\$126.47	\$154.32	\$174.61
Employee/Family	\$262.05	\$304.17	\$334.85

**Employee Dental Plan – Cigna**

<u>Bi-Weekly Deductions</u>	
Employee	\$0.00
Employee/Spouse	\$10.55
Employee/Children	\$14.28
Employee/Family	\$24.83

**Employee Voluntary Vision Plan – United Healthcare**

<u>Bi-Weekly Deductions</u>	
Employee	\$3.18
Employee/Spouse	\$6.23
Employee/Children	\$6.53
Employee/Family	\$9.42

**Basic Life, AD&D and Short Term Disability** are 100% paid by the City (See Page 11 for details);

**Optional Life, AD&D / Optional Long Term Disability** are available at employee expense. (See pages 13-14)

## Important Telephone Numbers

FIRE \_\_\_\_\_

POLICE \_\_\_\_\_

AMBULANCE \_\_\_\_\_

HOSPITAL \_\_\_\_\_

POISON CONTROL \_\_\_\_\_

FAMILY DOCTOR \_\_\_\_\_

### In Case of Emergency Notify:

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

Address \_\_\_\_\_

Or Notify \_\_\_\_\_ Relationship \_\_\_\_\_

Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

Address \_\_\_\_\_

The summaries of benefits included in this booklet are brief and intended to highlight major plan benefits and do not include all benefit limitations and exclusions. Please refer to the Certificate of Coverage and Summary of Benefits & Coverage (SBC's) provided by the Insurance Carriers. The Certificate of Coverage (available upon request) will prevail if there are any conflicts in benefit descriptions.

Benefits and premiums described herein may or may not apply to employees subject to collective bargaining agreements.

City of Deltona  
Florida



Employee Insurance  
Benefits Summary  
2017

## **TAB 6      Project Staffing**

### ***Gene Gizzi Insurance Services***

President: Gene Gizzi, REBC, RHU, ChHC

Vice President/Office Manager: Barbara Gizzi

***Gene Gizzi Insurance Services*** is a sole proprietorship, licensed in the State of Florida, currently appointed or eligible for appointment with all major health insurance carriers. Gene Gizzi serves as President and Licensee, with Barbara Gizzi serving as Vice President & Office Manager. Barbara is available on a full time basis to answer client calls and correspondence, prioritize follow up work and oversee record keeping duties.

Neither Gene nor Barbara has direct relationships or Board service with insurance providers other than being appointed and respected by major insurance carriers doing business in Florida.

All administration duties will take place at our Deltona Home Office at 751 Brechner Terrace, Deltona FL 32738.

**Gene Gizzi, REBC, RHU, ChHC** began his career as a financial services & insurance professional in 1986 as an Agent & Registered Representative with Prudential Insurance Company of America. Gene learned very early on that escalating health insurance costs were a major concern of his clients. As a result, he felt compelled to research and provide solutions to meet client needs.

Gene began implementing group health insurance plans for small businesses in 1991, which became his primary focus after being awarded Agent of Record appointment by the City of Sanford in 1992.

Gene has received the following professional designations through comprehensive study at The American College:

**REBC** - The Registered Employee Benefits Consultant® designation includes practical knowledge on pensions and retirement plan funding, installation and administration. The program covers group medical plans, long-term care, executive compensation, personnel management and more.

**RHU** - The Registered Health Underwriter® designation was created to provide a specialization in living benefits, including income replacement and risk management solutions for individuals, business owners and professionals.

**ChHC** - The Chartered Healthcare Consultant® designation was created to educate financial advisors on changes to our health care system following the passing of the Affordable Care Act legislation in 2010.

## **TAB 6      Project Staffing (continued)**

In addition, we have maintained membership in the **National Association of Health Underwriters** (Central Florida Chapter) since 2004.

If awarded the contract, Gene will serve as Account Manager for the City. Gene will be available to the City Manager, Human Resources/Risk Management Team and Finance Department on issues regarding benefit plan management, cost analysis, claims & experience reporting, insurance committee preparation, and all issues deemed necessary by the City. Additionally Gene will bear responsibility for plan member education, claims resolution and assistance with appeals.

Gene honorably served as a Radarman in the U.S. Navy from 1967 – 1971, graduated with a BA in Communications from Cleveland State University in 1975. Gene and Barbara were married in Corte Madera CA in 1979.

**Barbara Gizzi, VP, Office Manager** has been employed by *Gene Gizzi Insurance Services* for 22 years, having previous experience in banking, customer service and retail sales. Her responsiveness to clients and warm nature has been consistently met with the highest regard by those she interacts with.

Her administrative thoroughness and organizational skills play a major role in our ability to meet clients' needs in an efficient and professional manner. The empathy and compassion that Barbara extends to every inquiry have evoked a constant source of compliments from clients, plan members and dependents alike.

The City of Deltona will represent the largest client requiring the attention and resources of *Gene Gizzi Insurance Services*. It is our intention to continue to devote full attention to the needs of the City and be available 24/7 and be able to meet in person at City Hall upon notice as short as one hour.

The City of Deltona will be the primary account for *Gene Gizzi Insurance Services*. We estimate that 60% of agency resources will be dedicated to unencumbered service to the City.

## **TAB 7      References**

### **Fred Fosson**

Human Resource Director - City of Sanford  
PO Box 1788  
Sanford, FL 32772-1788  
(497)688-5136

### **Jane Shang**

City Manager – City of Deltona  
2345 Providence Blvd.  
Deltona, FL 32725  
(386) 878-8850

### **Rich Adams, SPHR, SHRM, SCP**

Human Resource Director – City of Deltona  
2345 Providence Blvd.  
Deltona FL 32725  
(386) 878-8752

### **Cara Burgess, PHR**

Human Resource Manager – City of Deltona  
2345 Providence Blvd.  
Deltona, FL 32738  
(386) 878-8753

### **Joe Sullivan**

C.F.O. – Boys & Girls Clubs of Volusia, Flagler Counties  
MainStreet DeLand Association,  
101 N Woodland Blvd # 400,  
DeLand, FL 32720  
(386) 734-0555

Additional business or personal references are available upon request.

## TAB 8      Price

Proposals shall also contain two separate price proposals from which the City can choose. The first will be a proposal with hourly rates where the proposer will be paid on actual work completed and accepted by the City at the hourly rates submitted. The second will be the proposer's lump sum MONTHLY fee for providing the services listed in the scope of work. This fee shall be a lump sum FIXED amount. Commission as a percentage of premium is not desired. The fee amount shall be broken down between health life/long-term disability, dental and vision plans.

### 1) Hourly Fee for actual work completed and accepted by the City:

**Gene Gizzi Insurance Services** agrees to perform services detailed in RFP 17009 (Scope of Work) for the hourly fee of..... \$100.00 / Hour\*

### 2) Monthly FIXED amount:

**Gene Gizzi Insurance Services** agrees to perform services as detailed in RFP 17009 (Scope of Work) for the Monthly lump sum Fixed amount of..... \$5,000.00 / Month\*

a. Health Insurance.....	\$4,600.00
b. Dental Insurance.....	\$ 400.00
c. Long Term Disability.....	\$ 0.00**
d. Short Term Disability.....	\$ 0.00**
	<u>\$5,000.00</u>

\* **Gene Gizzi Insurance Services** is not eligible for potential insurance carrier overrides; bonuses; cross sell or persistency compensation which are directly paid to agencies whose production exceeds standards established by the carrier(s). (Disclosure available upon request)

\*\* **Gene Gizzi Insurance Services** acknowledges addendum corrections stating fees for health and dental only were to be proposed. However, Long Term Disability and Short Term Disability Insurance policies commissions were removed effective 2/1/17 to achieve a more favorable renewal for the City of Deltona. We do not intend to charge LTD & STD fees to the City.

## TAB 9      Other

I served for approximately 7 years (2002 – 2009) as a licensed Registered Representative for the **Deltona Firefighters Pension Plan**. In that role, I provided an investment portfolio for the pension plan assets and met with the Trustees on a monthly basis. During that time I studied the plan in great detail and observed its' expansion of benefits, and growth in funding and assets.

At the request of the Deltona City Commissioners, I now serve as a **Trustee** of the Pension Plan which carries substantial fiduciary responsibilities. This role requires the highest degree of good stewardship and due diligence.

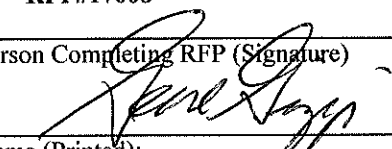
As current Agent of Record for Deltona I have a unique perspective in matters where pension plan and employee benefits may overlap and require coordination to avoid duplication of costs for the pension plan and/or overpayment of benefits to plan members.

Additionally, my background in financial services has provided me with comprehensive knowledge regarding pension plans. I have formally studied the variable elements within pension plans such as: actuarial assumptions, calculation of lifetime payouts, the significance of life expectancies, and present and future value calculations.

My service as a Trustee reflects a proven record of being a ***consensus builder*** on important issues related to pension plan management. Proper execution of fiduciary responsibilities is the only means to ensure the long term solvency of the pension plan, which in turn translates to financial security for Deltona Firefighters.

## ATTACHMENT "A"

## Addendum Acknowledgment

Acknowledgment is hereby made of receipt of addenda issued during the solicitation period.  <b>RFP#17008</b>	Addendum # <u>1</u> through # <u>1</u> Initial: <u>gg</u> Date: <u>11/30/16</u>
Person Completing RFP (Signature) 	
Name (Printed): <u>Gene Gizzi</u>	Title: <u>President</u>

&gt;&gt;&gt;Failure to submit this form would have a negative impact on your evaluation score&lt;&lt;&lt;

Also received Parts 1 + 2 gg  
corrections

**ATTACHMENT "B"**

THE CITY OF  
DELTONA

SWORN STATEMENT UNDER SECTION 287.133(3)(a), FLORIDA STATUTES,  
ON PUBLIC ENTITY CRIMES

**TO BE RETURNED WITH BID**

THIS MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICER AUTHORIZED TO ADMINISTER OATHS

1. This sworn statement is submitted with Bid, Proposal or Contract for City of Deltona, RFP #17009.
2. This sworn statement is submitted by Gene Gizzi Insurance Service (entity submitting sworn statement), whose business address is 751 Breckner Terrace, Deltona, FL and its Federal Employee Identification Number (FEIN) is 90-0540934. (if the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement: \_\_\_\_\_).
3. My name is Eugene A. Gizzi Jr. (please print name of individual signing), and my relationship to the entity named above is President/Owner.
4. I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid or contract for goods or services, any leases for real property, or any contract for the construction or repair of a public building or public work, to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.

5. I understand that "convicted" or "conviction" as defined in paragraph 287.133(1)(b), Florida Statutes, means a finding of guilt or a conviction or a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.
6. I understand that an "affiliate" as defined in paragraph 287.133(1)(a), Florida Statutes, means:
- a) A predecessor or successor of a person convicted of a public entity crime; or
  - b) An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not to fair market value under an arm's length agreement, shall be prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding thirty-six (36) months shall be considered an affiliate.
7. I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into binding contract and which bids or applies to bid on contracts let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.
8. Based on information and belief, the statement, which I have marked below, is true in relation to the entity submitting this sworn statement.  
(Please indicate which statement applies.)
- EAB   Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, nor any affiliate of the entity have been charged with and convicted of a public entity crime subsequent to July 1, 1989.
- \_\_\_\_\_ The entity submitting this sworn statement, or one of more of the officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989, and (Please indicate which additional statement applies.)
- \_\_\_\_\_ There has been a proceeding concerning the conviction before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the Hearing Officer did not place the person or affiliate on the convicted vendor list. (Please attach a copy of the final order.)

\_\_\_\_\_ The person or affiliate was placed on the convicted vendor list. There has been a subsequent proceeding before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer determined that it was in the public interest to remove the person or affiliate from the convicted vendor list. (Please attach a copy of the final order.)

\_\_\_\_\_ The person or affiliate has not been placed on the convicted vendor list. (Please describe any action taken by or pending with the Department of General Services.)

Eugene A. Gizzi Jr.  
(Signature)

Dec. 1, 2016  
Date

STATE OF FLORIDA, County of Volusia  
CITY OF Deltona

PERSONALLY APPEARED BEFORE ME, the undersigned authority,  
, who, after first being sworn by me, affixed his/her signature in the space  
provided above on this \_\_\_\_\_

State of Florida  
County of Volusia  
Acknowledged before me this 1 day of December  
2016 by Eugene A. Gizzi Jr.  
who is personally known or has produced Not. G. 20090148164-D  
as identification. en 95-4-18  
Luanne Tully  
Notary Public



**CITY OF DELTONA  
FIRM INFORMATION FORM**

The information below is required to complete your bid packet. Type or print only.

Company Name: Gene Gizzi Insurance Services

Address: 751 Brechner Terrace

City: Deltona

State: Florida

Zip Code: 32738

Phone Number: (386) 575-2555

Fax Number: (386) 575-2775

Project Contact: Gene Gizzi

e-mail address: genegizzi@cf1.fl.com

**Remittance (Payment) Mailing Information**

Address: Same as above

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Fax Number: \_\_\_\_\_

Project Contact: \_\_\_\_\_

e-mail address: \_\_\_\_\_

Federal Tax ID No.: 90-0040934

Tax ID Type: ☒ Federal Tax ID ☐ Social Security Number

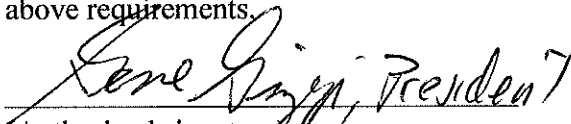
***This Form Must Be Completed and Returned with your Submittal.***

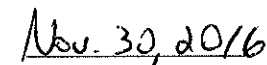
**DRUG FREE WORKPLACE FORM**

The undersigned Respondent, in accordance with Florida Statute 287.087 hereby certifies that does: (Name of Business)

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or Contractual services that are under bid a copy of the Drug-Free statement.
4. Notify the employees that as a condition of working on the commodities or Contractual services that are under bid, employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or no lo contendere to, any violation of Chapter 1893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this business complies fully with the above requirements.

  
(Authorized signature)

  
(Date)

## NON-COLLUSION AFFIDAVIT OF PRIME RESPONDENT

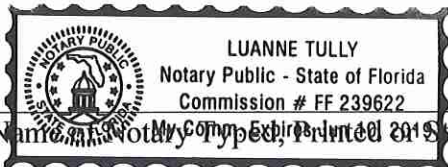
STATE OF ( Florida ) COUNTY OF ( Volusia )Eugene A. Gizzi Jr., being duly sworn, deposes and says that:

- (1) He/she is of Gene Gizzi Insurance Services firm, Respondent that has submitted the attached response.
- (2) He/she is fully informed respecting the preparation and contents of the attached solicitation and of all pertinent circumstances respecting such solicitation.
- (3) Such solicitation is genuine and is not a collusive or sham solicitation.
- (4) Neither the said Respondent nor any of its officers, partners, City's, agent representatives, employees or parties in interest including this affiant, has in any way, colluded, conspired, or agreed, directly or indirectly, with any other Respondent or person, to submit a collusive or sham response in connection with the Agreement for which the attached response has been submitted or to refrain from bidding in connection with such Agreement, or has in any manner, directly or indirectly, sought by Agreement or collusion or communication or conference with any other Respondent, firm or person to fix the price or prices in the attached solicitation or of any other Respondent, or to fix any overhead, profit or cost element of the proposed price or the proposed price of any other Respondent, or to secure through any collusion, conspiracy, connivance or unlawful Agreement any advantage against the City of Deltona, Florida, or any person interested in the proposed Agreement.
- (5) The price or prices quoted in the attached response are fair and proper and are not tainted by any collusion, conspiracy, or unlawful Agreement on the part of the Respondent or any of its agents, representatives, City's, employees, or parties of interest, including affiant.

Eugene A. Gizzi Jr.  
 (Signed)  
President  
 (Title)

STATE OF FLORIDA COUNTY OF Volusia

The foregoing instrument was acknowledged before me this 12-1-16 by  
Eugene A. Gizzi Jr., who is personally known to me or who has produced  
Id # G 20020148164-0 as identification and who did (did not) take an oath.  
exp 5-4-18



Luanne Tully  
 (Signature of Notary Public)

(Name of Notary Typed, Printed or Stamped) Notary Public 6-10-19.  
 (Commission Number)

ACORD-25

## CERTIFICATE OF LIABILITY INSURANCE

DATE 3/21/2016


<b>PRODUCER</b> LOUIS MARINACCIO CA LICENSE #: 0G33277 GALLAGHER MGA 8430 ENTERPRISE CIRCLE, STE 200 LAKEWOOD RANCH, FL 34202		THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND, OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW	
<b>INSURED</b> GIZZI, EUGENE A 751 BRECHNER TERRACE DELTONA, FL 32738		<b>INSURERS AFFORDING COVERAGE</b> INSURER A BCS INSURANCE CO. INSURER B INSURER C	<b>NAIC#</b> 38245

## COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INST LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
	<b>GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMITY APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC				EACH OCCURENCE \$ FIRE DAMAGE (Any one fire) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS-COMP/OP AGG \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS				COMBINED SINGLE LIMIT \$ (Ea accident) BODILY INJURY \$ (per person) BODILY INJURY \$ (per accident) PROPERTY DAMAGE \$ (per accident)
	<b>GARAGE LIABILITY</b> <input type="checkbox"/> ANY AUTO				AUTO ONLY-EA ACCIDENT \$ (Ea accident) OTHER THAN EA ACC \$ AUTO ONLY: AGG
	<b>EXCESS LIABILITY</b> <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE DEDUCTIBLE RETENTION \$				EACH OCCURENCE \$ AGGREGATE \$ \$ \$ \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b>				WC STATUTORY   OTHER LIMITS \$ E.L. EACH ACCIDENT \$ E.L. DISEASE-EA EMPLOYEE \$ E.L. DISEASE-POLICY LIMIT \$
A	LIFE/HEALTH INSURANCE AGENTS ERRORS AND OMISSIONS COVERAGE	AEO30230	1/1/2016	1/1/2017	Per Claim \$1,000,000 Annual Aggregate \$1,000,000

This is a non-refundable individual agent's E&O claims made policy. In the case a business name appears on this certificate, coverage is extended from the individual insured to the corporation named but only for the covered acts of the individual insured. This policy includes coverage for products and services of all life and health companies including variable life, variable annuities, and mutual funds sales and servicing, subject to all terms, conditions, and exclusions of the policy. The following deductibles apply to this policy: \$1000 for Florida Blue product claims, \$2,500 for non Florida Blue product claims. Defense costs are provided within the limits of liability. All premium is earned as of the policy inception date. This policy cannot be cancelled by the insured. Coverage under this policy is in force only if the agent named above is actually appointed with the sponsoring company as of the coverage effective date. If agent's contract terminates with the sponsoring company, coverage ceases immediately for any new business. There is an automatic extended reporting period only for terminated agents, running from the date of termination to the policy anniversary date. Please contact MGA for details of the E.R.P. or for full policy details visit [www.bcs-ed.com](http://www.bcs-ed.com).

<b>CERTIFICATE HOLDER</b> ADDITIONAL INSURED, INSURED LETTER:  <b>PROOF OF INSURANCE</b>	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  Authorized Representative: 
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JEFF ATWATER  
CHIEF FINANCIAL OFFICER

STATE OF FLORIDA  
DEPARTMENT OF FINANCIAL SERVICES  
DIVISION OF WORKERS' COMPENSATION

**\*\* CERTIFICATE OF ELECTION TO BE EXEMPT FROM FLORIDA WORKERS' COMPENSATION LAW \*\***

**NON-CONSTRUCTION INDUSTRY EXEMPTION**

This certifies that the individual listed below has elected to be exempt from Florida Workers' Compensation law.

**EFFECTIVE DATE:** 11/28/2016      **EXPIRATION DATE:** 11/28/2018  
**PERSON:** GIZZI      EUGENE      A      JR  
**FEIN:** 900040934

**BUSINESS NAME AND ADDRESS:**

GENE GIZZI INSURANCE SERVICES, INC.

751 BRECHNER TERRACE

DELTONA      FL      32738

**SCOPES OF BUSINESS OR TRADE:**

INSURANCE  
COMPANIES-INCLUDING

Pursuant to Chapter 440.05(14), F.S., an officer of a corporation who elects exemption from this chapter by filing a certificate of election under this section may not recover benefits or compensation under this chapter. Pursuant to Chapter 440.05(12), F.S., Certificates of election to be exempt... apply only within the scope of the business or trade listed on the notice of election to be exempt. Pursuant to Chapter 440.05(13), F.S., Notices of election to be exempt and certificates of election to be exempt shall be subject to revocation if, at any time after the filing of the notice or the issuance of the certificate, the person named on the notice or certificate no longer meets the requirements of this section for issuance of a certificate. The department shall revoke a



**Executive Summary of the Procurement Process, Overview of Findings  
And Recommendation of Award**

**RFP#17009 BROKER/AGENT FOR INSURANCE PROGRAMS**

Selection Committee Members:

Cara Burgess  
Rebecca Wilk  
Rich Adams

Staff solicited proposals for a Broker/Agent for Insurance Programs. Six responses were received from the following firms:

- Gallagher Benefit Services, Inc.
- Florida League of Cities, Inc.
- Gehring Group
- Gene Gizzi Insurance Services
- Lockton
- Brown & Brown/PRIA

After a complete review of the submittals, scores were tallied and a Selection Committee meeting took place to discuss scoring and determine if interviews/presentations should take place. The Committee agreed that they did not require interviews/presentations.

Recommendation is being made to enter into an agreement with Gene Gizzi Insurance Services to provide the required services at a monthly fixed cost of \$5000.

Their submittal had all the appropriate documentation as required within the RFP documents. The firm has the experience needed to perform the work required.

**Kate Krauss, CPPO, CPPB, SPSM**  
**Purchasing Manager**

City Manager Approval: *ok, please submit  
for Commission  
approval*

  
\_\_\_\_\_  
Jane Shang

Date:

12/15/2016

## RFQ#17009 BROKER/AGENT FOR INSURANCE PROGRAMS

## SELECTION COMMITTEE MEMBERS

FIRM NAME	CARA BURGESS	REBECCA WILK	RICH ADAMS	Grand Totals
GALLAGHER BENEFIT SERVICES, INC.	95	75	95	265
FLORIDA LEAGUE OF CITIES, INC.	30	45	0	75
GEHRING GROUP	90	80	90	260
GENE GIZZI INSURANCE SERVICES	115	105	110	330
LOCKTON	105	75	110	290
BROWN & BROWN/PRIA	100	90	100	290

**CITY OF DELTONA  
CONSULTANT EVALUATION**

RFP#17008 BROKER/AGENT FOR INSURANCE PROGRAMS

Due: December 1, 2016

TAB	COMPANY	POINTS	Gallagher Benefit Services, Inc.	Florida League of Cities, Inc.	Gehring Group	Gene Gizzi Insurance Services	Lockton	Brown & Brown/PRIA	NOTES
A	Firm Proposals and Firm Experience	30	20	(No pricing) 10	25	30	New State 11/16 15	25	
B	Firm's Approach	25	15	20	25	25	20	25	
C	References	15	15	15	15	15	15	15	
D	Pricing	45	25 16,976.612	0 No price	15 172,820	35 62,000	25 15,154,820 hidden fees	25 64,998	
TOTAL			75	45	80	105	75	90	

**Committee Members:**

Does Committee want interviews scheduled with selected firms: Yes \_\_\_\_\_ No \_\_\_\_\_

Ranking of firms after interviews (if applicable)

1 \_\_\_\_\_

2 \_\_\_\_\_

3 \_\_\_\_\_

*Patricia Wick*  
COMMITTEE MEMBER SIGNATURE AND DATE

**CITY OF DELTONA  
CONSULTANT EVALUATION**

RFP#17009 BROKER/AGENT FOR INSURANCE PROGRAMS

Due: December 1, 2016

TAB	COMPANY	POINTS	Gallagher Benefit Services, Inc.	Florida League of Cities, Inc.	Gehring Group	Gena Gizzi Insurance Services	Lockton	Brown & Brown/PRIA	NOTES
A	Firm Proposals and Firm Experience	30	25	5	25	30	25	25	Gizzi - only local to Deltona
B	Firm's Approach	25	20	10	20	25	20	20	Gizzi - only personnel dedicated rep
C	References	15	15	15	15	15	15	15	all - OK
D	Pricing	45	35	0	30	45	45	40	FL - no price
<b>TOTAL</b>			95	30	90	115	105	100	Lockton - hourly rate varies

**Committee Members:**

Does Committee want interviews scheduled with selected firms: Yes \_\_\_\_\_ No ☒

Ranking of firms after interviews (if applicable)

1 \_\_\_\_\_

2 \_\_\_\_\_

3 \_\_\_\_\_

*Cara Buehler* 12/14/16

COMMITTEE MEMBER SIGNATURE AND DATE

**CITY OF DELTONA  
CONSULTANT EVALUATION**

RFP#17009 BROKER/AGENT FOR INSURANCE PROGRAMS

Due: December 1, 2016

TAB	COMPANY	POINTS	Gallagher Benefit Services, Inc.	Florida League of Cities, Inc.	Gehring Group	Gene Gizzi Insurance Services	Lockton	Brown & Brown/PRIA	NOTES
A	Firm Proposals and Firm Experience	30	30	not what we requested	30	30	30	30	Including with Deltona
B	Firm's Approach	25	25	many too many levels - not personal	20	25	20 - NOT LOCAL	20	
C	References	15	15	X	15	15	15	15	
D	Pricing	45	30	Did not include pricing	25	40	45	35	
TOTAL			95	0	90	110	110	100	
			5801	16	6050	5000	4567	5416.50	

**Committee Members:**

Rick Adams  
Cora Boyers  
Alissa Wink  
Susan Helberg  
Jon Jaramila

Does Committee want interviews scheduled with selected firms: Yes ☒ No ☐

Ranking of firms after interviews (if applicable)

1

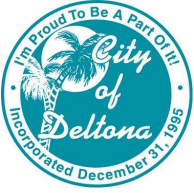
2

3

COMMITTEE MEMBER SIGNATURE AND DATE

*[Signature]* 12/15/16

*[Handwritten notes: 1 different, 2nd different, 3rd different, 4th different, 5th different, 6th different, 7th different, 8th different, 9th different, 10th different]*



## Agenda Memo

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### AGENDA ITEM: B.

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**TO:** Mayor and Commission

**AGENDA DATE:** 1/3/2017

**FROM:** Jane K. Shang, City Manager

**AGENDA ITEM:** 11 - B

**SUBJECT:**

Request for approval of appointment of members to the Firefighters' Pension Plan, Board of Trustees - Joyce Raftery, City Clerk's Department (386) 878-8502.

**LOCATION:**

N/A

**BACKGROUND:**

The terms of two (2) citizen members of the Firefighters' Pension Plan, Board of Trustees, Gene Gizzi and Janet Deyette, expire on January 15, 2017. Both have indicated that they would like to be re-appointed. The Board openings have been advertised via press releases, posting on the City's website and DTV. The following individuals have submitted an application for consideration of appointment to this Board: Janet Deyette, Gene Gizzi and Smiley Thurston.

In accordance with the City's Code of Ordinances, Sec. 46-28(a), "The board shall consist of five members, two of whom, unless otherwise prohibited by law, shall be legal residents of the City who shall be appointed by the governing body of the City, and two of whom shall be a full-time firefighter as defined in F.S. §175.032, who shall be elected by the majority of the active firefighters who are participants in the plan."

**COST:**

N/A

**SOURCE OF FUNDS:**

N/A

**ORIGINATING DEPARTMENT:**

City Clerk's Department

**STAFF RECOMMENDATION PRESENTED BY:**

City Clerk Joyce Raftery - That the Commission consider the appointment of two (2) members to fill citizen positions on the Firefighters' Pension Plan, Board of Trustees for a four year term.

**POTENTIAL MOTION:**

"I move that \_\_\_\_\_ and \_\_\_\_\_ be appointed to the Firefighters' Pension Plan, Board of Trustees for terms to expire on January 15, 2021.

**City of Deltona, Florida**  
**FIREFIGHTERS' PENSION PLAN, BOARD OF TRUSTEES**

	Appointed By	Appointed Date	Term Expiration
James Koczan <b>Chairman</b> 2050 Lakebreeze Way Deltona, FL 32738 Phone: (386) 860-0737 Email: <a href="mailto:jkoczan@cfl.rr.com">jkoczan@cfl.rr.com</a>	Board	01-15-08 01-19-10 01-21-14	01-15-18
Janet Deyette 2451 Timbercrest Dr. Deltona, FL 32738 Phone: (386) 574-8053 Email: <a href="mailto:deyette@earthlink.net">deyette@earthlink.net</a>	City Commission	09-03-13	01-15-17
Eugene "Gene" Gizzi 751 Brechner Terrace. Deltona, FL 32738 Phone: (386) 575-2555 Email: <a href="mailto:genegizzi@cfl.rr.com">genegizzi@cfl.rr.com</a>	City Commission	12-16-13	01-15-17
John Fleemin III 1685 Providence Blvd. Deltona, FL 32725 Phone: (386) 316-0757 Email: <a href="mailto:jfleemin@deltonafl.gov">jfleemin@deltonafl.gov</a>	Member Elected	05-03-15	01-15-17
Kurt Vroman 166 Wildwood Dr. Debary, FL 32713 Phone: (386) 235-6765 Email: <a href="mailto:kurtvro@yahoo.com">kurtvro@yahoo.com</a>	Member Elected	12-12-09 12-11-12	01-15-17

**Plan Administrator:**

Lisa Spriggs  
135 Williams Avenue  
Orange City, FL 32763  
(386) 775-7489  
Email: [slspriggs@embarqmail.com](mailto:slspriggs@embarqmail.com)

## Karissa Green

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**From:** Janet Day  
**Sent:** Wednesday, September 21, 2016 9:25 AM  
**To:** Karissa Green  
**Subject:** FW: Pension Plan Trustee Service

-----Original Message-----

From: genegizzi@cfl.rr.com [mailto:genegizzi@cfl.rr.com]  
Sent: Wednesday, September 21, 2016 9:25 AM  
To: Janet Day <JDay@deltonafl.gov>  
Subject: Pension Plan Trustee Service

Good morning Janet,

If requested by the City Commission I will agree to serve another term as a Trustee for the Firefighters Pension Plan.

Gene Gizzi, REBC, RHU, ChHC  
Gene Gizzi Insurance Services  
(386)575-2555

----- Janet Day <JDay@deltonafl.gov> wrote:

> Good morning all.

>

> Please see attached schedule for the 2017 quarterly meetings from Scott.

>

> Janet

>

> \_\_\_\_\_

>

> Florida has a very broad Public Records Law. Virtually all written communications to or from State and Local Officials and employees are public records available to the public and media upon request. The City of Deltona's policy does not differentiate between personal and business emails. This means email messages, including your e-mail address and any attachments and information we receive online might be disclosed to any person or media making a public records request. E-mail sent on the City system will be considered public and will only be withheld from disclosure if deemed confidential or exempt pursuant to State Law. If you are an individual whose identifying information is exempt under 119.071, Florida Statutes, please so indicate in your email or other communication. If you have any questions about the Florida public records law refer to Chapter 119 Florida Statutes.

## Joyce Raftery

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**From:** Eugene Gizzi Jr. <genegizzi@cfl.rr.com>  
**Sent:** Friday, November 15, 2013 2:05 PM  
**To:** Joyce Raftery  
**Subject:** Citizen Board/Committee Application  
**Attachments:** Attach0.html

Request From: Eugene Gizzi Jr.  
Email: [genegizzi@cfl.rr.com](mailto:genegizzi@cfl.rr.com)  
Source IP: 97.102.161.211

Address: 751 Brechner Terrace  
City: Deltona  
State: FL  
Zip: 32738  
Phone: (386) 575-2555  
Alt Phone: (386) 747-0912  
Fax: (386) 575-2775  
Organization: Gene Gizzi Insurance Services

Checkbox Choices  
Firefighter's Pension Plan Board of Trustees,

Number of Years as a Deltona Resident  
25+ Years

What Commission district do you reside in?  
District 5

Are you a registered voter in Volusia County?  
Yes

Who is your employer? (Please include number of years, address, phone number and title/position)  
Gene Gizzi, REBC, RHU, LUTCF  
Gene Gizzi Insurance Services  
751 Brechner Terrace  
Deltona, FL 32738  
(386)575-2555  
Insurance Licensed 1985

Please summarize your work experience.  
Insurance Agent/Broker 1986 to Present; Prudential Life Agency 1986-2001; Including sales & Service of Insurance Benefit Plans & Investment Products through multiple carriers.

List any volunteer service organizations, clubs, or professional societies you are a member of and give the positions or titles you have held.

Past Board Member&pres/Current Trustee&music Director: Boys & Girls Clubs of Volusia Flagler Counties; ember Central Florida Association Health Underwriters

Have you ever served on a committee or advisory board? If so, give the details, including any positions held. Have you ever held public office? If so, give the details, including offices involved, whether elected or appointed, and the length of service.

ECHO Advisory Board Member/Past Chair 2007-2013; Board Member: Deltona Arts & Historical Center 2003-06 / Deltona Springfest Committee 1997-2003 / Healthcare Foundation of Florida Event Committee 2004-07 / Florida Hospital Foundation Event Committee 2004-07

Describe any additional knowledge, skill, education, or experience you have, which would assist you in the duties of this Board/Committee.

Education and professional practice in Insurance & Investment products. Prior services to Firefighters Pension Plan & Trustees. Sound knowledge & experience with pension plans. Ability to do a "song and dance" as may be required.

Explain why you want to serve on this Board/Committee, and include any potential contribution you selection would bring.

As a past services provider to this Board for several years, I understand the challenges & responsibilities of serving.

Potential conflict of interest: Do you do business, or are you engaged in the management of any business enterprise that has a financial interest with the City of Deltona? Please give details, including the name of the enterprise, the nature of the business, and the position you hold.

Agent of Record: City of Deltona Employee Insurance Benefit Plans 1996 to Present.

Have you ever been convicted for violation of any federal, state, county, or municipal law, regulation, or ordinance? If so, give details. Do not include traffic violations or fines of \$100 or less that were imposed, unless it also included a jail sentence.

No

List names, addresses, and telephone numbers of at least three persons who are in a position to comment on your qualifications and of whom inquiry may be made by the City of Deltona.

Jim Koczan, Chairman Deltona Firefighters Pension Plan Board of Trustees; Joe Sullivan, Chief Operating Officer Boys & Girls Clubs of Volusia Falger Counties 734-0555; Tom Acquaro, HR Director City of Deltona 878-8752;

Additional Information or Comments

I declare the foregoing facts to be true, correct, and complete.

I agree

**From:** Deyette [mailto:deyette@earthlink.net]  
**Sent:** Monday, October 03, 2016 1:11 PM  
**To:** Janet Day <JDay@deltonafl.gov>  
**Subject:** RE: Reminder to get email in to be re-appointed to the FFP Board

Thanks for the reminder, Janet. Yes, I would like to be re-appointed to the Firefighter's Pension Trustee Board. Will this suffice? Or should I send a copy to each of the Commissioners.

Thanks,  
Janet Deyette

---

**From:** Janet Day [mailto:JDay@deltonafl.gov]  
**Sent:** Monday, October 03, 2016 11:45 AM  
**To:** Janet (deyette@earthlink.net)  
**Subject:** Reminder to get email in to be re-appointed to the FFP Board

Good morning.

I do not see where you have sent in your email expressing that you want to be re-appointed to the FFP Board.

Sincerely,

*Janet Day*

Deputy City Clerk, City of Deltona  
2345 Providence Blvd.  
Deltona, FL 32725  
Phone: (386) 878-8500  
Fax: (386)-878-8501

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Florida has a very broad Public Records Law. Virtually all written communications to or from State and Local Officials and employees are public records available to the public and media upon request. The City of Deltona's policy does not differentiate between personal and business emails. This means email messages, including your e-mail address and any attachments and information we receive online might be disclosed to any person or media making a public records request. E-mail sent on the City system will be considered public and will only be withheld from disclosure if deemed confidential or exempt pursuant to State Law. If you are an individual whose identifying information is exempt under 119.071, Florida Statutes, please so indicate in your email or other communication. If you have any questions about the Florida public records law refer to Chapter 119 Florida Statutes.

Request From: JANET DEYETTE  
Email: [deyette@earthlink.net](mailto:deyette@earthlink.net)  
Source IP: 208.118.26.59

Address: 2451 TIMBERCREST DR  
City: DELTONA  
State: FL  
Zip: 32738  
Phone: 386-574-8053  
Alt Phone: 407-416-8800  
Fax: 386-574-3877  
Organization:

Checkbox Choices  
Firefighter's Pension Plan Board of Trustees,

Number of Years as a Deltona Resident  
25+ Years

What Commission district do you reside in?  
District 5

Are you a registered voter in Volusia County?  
Yes

Who is your employer? (Please include number of years, address, phone number and title/position)  
SELF-EMPLOYED, TRI COUNTY FINANCIAL SERVICES, FOR OVER 20 YEARS. CO-OWNER WITH HUSBAND. NOW OWNER OF TRI COUNTY FINANCIAL BY DEYETTE AS BROKER-OWNER AND TAX ACCOUNTANT. HOME OFFICE IS AT 2451 TIMBERCREST DR. DELTONA, FL 32738

Please summarize your work experience.  
REAL ESTATE BROKER-ASSOCIATE & LICENSED FL REAL ESTATE INSTRUCTOR SINCE 1982. HAD OUR OWN REAL ESTATE BUSINESS SINCE 1991. TAX ACCOUNTANT WITH B.S. IN ACCOUNTING AND MASTERS DEGREE IN BUSINESS ADMINISTRATION (MBA) SINCE 2000.

List any volunteer service organizations, clubs, or professional societies you are a member of and give the positions or titles you have held.  
AMERICAN BUSINESS WOMEN'S ASSOC SINCE 1998: PRES TWICE, TREAS TWICE. NATP (NATIONAL ASSOC OF TAX PROFESSIONALS, RIVER OF LAKES HERITAGE CORRIDOR CME CHARTER BOARD MEMBER. PAST PROFESSIONAL STANDARDS COMMITTEE MEMBER OF WEST VOLUSIA BOARD OF REALTORS.

Have you ever served on a committee or advisory board? If so, give the details, including any positions held. Have you ever held public office? If so, give the details, including offices involved, whether elected or appointed, and the length of service.

ELECTED CITY COMMISSIONER DIST 5 FROM 2005 - 2010, COMMITTEE MEMBER ON PARKS & REC, SUB-COMMITTEE MEMBER OF DEDAB, PAST MEMBER VOLUSIA COUNTY TPO, CURRENT CAC MEMBER.

Describe any additional knowledge, skill, education, or experience you have, which would assist you in the duties of this Board/Committee.

GRADUATE OF UCF WITH DEGREES IN FINANCIAL ACCOUNTING, BUSINESS ADMINISTRATION, HUMAN RESOURCES, CONTINUING EDUCATION IN TAXES AND PENSIONS. ATTENDED AT LEAST 6 ANNUAL POLICE & FIREFIGHTER PENSION CONFERENCES.

Explain why you want to serve on this Board/Committee, and include any potential contribution you selection would bring.

I AM VERY INTERESTED IN SERVING OUR CITY ON THIS BOARD OF TRUSTEES. I BELIEVE MY EXPERTISE, MY EDUCATION, MY CURRENT BUSINESS EXPERIENCE, AND MY BACKGROUND ENABLE ME TO UNDERSTAND THIS FIELD AND BE A CONTRIBUTING MEMBER TO THIS BOARD.

Potential conflict of interest: Do you do business, or are you engaged in the management of any business enterprise that has a financial interest with the City of Deltona? Please give details, including the name of the enterprise, the nature of the business, and the position you hold.

NO

Have you ever been convicted for violation of any federal, state, county, or municipal law, regulation, or ordinance? If so, give details. Do not include traffic violations or fines of \$100 or less that were imposed, unless it also included a jail sentence.

NO

List names, addresses, and telephone numbers of at least three persons who are in a position to comment on your qualifications and of whom inquiry may be made by the City of Deltona.

LINDA GAUSTAD, ESQ. 2683 LIGHTWOOD DR. DELTONA, FL 32738, PH: 386-456-0500  
ED HUFF, TIMBERCREST DR. DELTONA, 32738 - 386-574-7746  
LARRY FRENCH, ARSLAN DR. DELTONA 32738 - 386-801-3711

Additional Information or Comments

I declare the foregoing facts to be true, correct, and complete.

I agree

City Clerk's Office Use:

Appointed to: \_\_\_\_\_

Date: \_\_\_\_\_

Other Boards of Interest/Dates  
contacted: \_\_\_\_\_

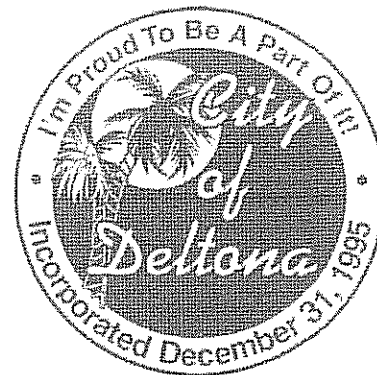
RECEIVED

SEP 12 2016

BY: \_\_\_\_\_

City of Deltona

Citizen Board / Committee  
Application



Name of Board/Committee: OPEN

1. **Personal Information:**

Name: Smiley W Thurston

Address: 608 SAXON BLVD

City: DELTONA State: FL Zip: 32725 # Years: 20+ District: \_\_\_\_\_

Telephone #: (386) 717-5647 Alt. Phone #: (386) 952-7957 Fax: ( )

Organization: HELPING HANDS FOUNDATION, COALITION AGAINST HUNGER, SALVATION ARMY VOLUNTEER

Are you a registered Voter?: Yes ☒ No ☐

E-mail Address: WEHAVE THE SOLUTION@AOL.COM

Employer: PROPERTY SHOWCASE INC # of Years: 30+

Address: ~~ENTERPRISE~~ POST OFFICE BOX 4132 ENTERPRISE FL 32725

Employer Telephone #: 386-717-5647 Position: OWNER, ADM,

Summarize your work experience: HAVE WORK IN NEW AND RESTORATION CONSTRUCTION

SINCE EARLY 80', LIC GENERAL CONTRACTOR, LIC REAL ESTATE SALES.

EXTENSIVE EXPERIENCE IN REAL ESTATE FIELD.

2. **Volunteer, Civic, Professional & Other Activities:**

a. List any volunteer service organizations, clubs or professional societies you are a member of and give the positions of titles you have held. DIRECTOR OF LYNNHURST HISTORICAL SOCIETY, CETA

PROGRAM. HISTORICAL SOCIETY REUNION SO'S CURRENT WORK AS VOLUNTEER  
COMMUNITY LIFE CENTER, ALLIANCE CHURCH DELTONA, FLOW PROGRAM AND  
MONTHLY COMMUNITY DINNER, SALVATION ARMY DELTONA DIRECTOR OF FOOD PROGRAMS

b. Have you ever served on a committee or advisory board? If so, give the details, including any positions held.

BOARD MEMBER OF VOLUSIA COUNTY HUMAN SERVICES ADVISORY  
BOARD. RE ELECTED FOR ANOTHER 2 YEAR TERM THIS MONTH.

HUMAN SERVICES BOARD OF SALVATION ARMY, ELECTED BOARD OF DIRECTOR.

c. Have you ever held public office? If so, give the details, including the offices involved, whether elected or appointed, and the length of service.

IN THE EARLY 1970'S INVOLVED WITH  
THE CETA PROGRAM IN DELTONA. VOTED TO POSITION OF  
DIRECTOR FOR 4 YEARS.

3. **Reasons for serving:**

a. Describe any additional knowledge, skill, education or experience you have, which would assist you in the duties of this Board/Committee. I AM ESPECIALLY INTERESTED IN BOARD OF

COMMITTEE INVOLVED WITH HUMAN SERVICES AND AFFORDABLE  
HOUSING, HELPING DELTONA GROW IN SIZE

- b. Explain why you want to serve on this Board/Committee, and include, and include any particular potential contribution your selection would bring.

PREVIOUSLY MENTIONED LIC. GENERAL CONTRACTOR C66005921 -  
LICENSED REAL ESTATE AGENT WITH KAREN WILLIAMS  
PORTORANG, WORKING TO HELP THE HOMELESS AND WORKING  
PORN IN VOLUSIA COUNTY, ESPECIALLY THE WEST SIDE.

4. Miscellaneous:

- a. Potential conflict of interest: Do you do business, or are you engaged in the management of any business enterprise that has a financial interest with the City of Deltona? Please give details, including the name of the enterprise, the nature of the business, and the position you hold. N/A
- b. Have you ever been convicted for violation of any federal, state, county or municipal law, regulation or ordinance? If so, give details. Do not include traffic violations or fines of \$100 or less that were imposed, unless it also included a jail sentence. N/A

5. References:

List names, addresses and telephone numbers of at least three persons who are in a position to comment on your qualifications and of whom inquiry may be made by the City of Deltona.

1. DE RAMON BONNET 727 OCEANSHORE BLVD ORMOND BEACH FL # ON REQUEST
2. DR STANLEY STOCKHAMMER (386) 736-7205
3. DINO DODANT KAREN WILLIAMS REALTY # UPON REQUEST

6. Additional Information or comments:

EXTREMELY INTERESTED IN SERVING MY COMMUNITY

I DECLARE THE FOREGOING FACTS TO BE TRUE, CORRECT AND COMPLETE.

Signature

Date

Return completed application to:

City of Deltona ♦ City Clerk's Office ♦ 2345 Providence Blvd. ♦ Deltona, FL 32725

\*\*Please note that the City Clerk's Office keeps applications active for 6 months from the date of receipt if you are not chosen to fill the Board/Committee vacancy. If at a later date you wish to be considered for another Board/Committee vacancy other than the Board originally applied for, you must contact the City Clerk's Office at (386) 878-8500 and request your application be pulled for consideration.